



ISO 9001 Certified Company

Date: 16-05-2023

Dear Mr. Aakash K

Sub: Offer letter for the post of Embedded Trainee

With reference to your application and the subsequent interview held, we have pleasure in making an offer of appointment to you as Embedded Trainee in Beta Technologies Ind. Pvt. Ltd. You will be paid an annual CTC of Rs. 3,10,000/- (Rupees Three Lakhs and Ten Thousand Only) and a detailed structure of the same will be given later. This offer takes effect from your date of joining.

You will be on training for a period of six months followed by six-month probation. Your confirmation will be based on your performance. You will be governed by all rules, regulations and benefits laid down by the Beta Technologies Ind. Pvt. Ltd from time to time as applicable to your cadre.

We look forward to your valuable contribution towards taking Beta Technologies Ind. Pvt. Ltd to greater heights.

For BETA TECHNOLOGIES IND. PVT. LTD.

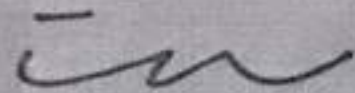
L. Ramesh
CEO - Managing Director
Beta Technologies India Pvt. Ltd
Coimbatore - 641 012.



Beta Technologies India Private Limited
307, 3rd Floor, Sri Lakshmi Complex, Crosscut Road, Gandhipuram, Coimbatore - 641 012. Tel : 0422 - 4270987 | 8870005987
info@betatech.in, suits@betatech.in | www.betatech.in

Industrial Automation

Kalpana
PRINCIPAL
PRINCE SHRI VENKATESHWARA
ARTS AND SCIENCE COLLEGE
GOWRIVAKKAM, CHENNAI - 600 073.



INNOVATE NETWORKS

E-SERVICES PVT LTD.

Letter of Offer

1st June 2023

Name: Aarthi E

Chennai

Phone no: +91 9980145780

Dear Aarthi E,

Thank you for giving us the opportunity to discuss possible employment with Innovate Networks E-Services Pvt Ltd!

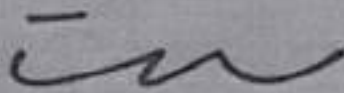
As a result of the discussions, we have had with you, we are delighted to make you an offer for the position of **Business Analyst**, at **Bangalore** on the following terms and conditions:

1. Your appointment will be effective on or before **10th July 2023**. Kindly advise us the date that would be convenient for you to join within the aforesaid date.
2. Your location of employment will be Bangalore, India (Pruthvi Tower, Plot No. 1571/A, 1st Floor, 27th Main, Sector 2, HSR Layout, Bengaluru, Karnataka 560102).
3. Your annual compensation (Cost to Company/CTC) will be **INR 4,50,000 (Rupees Four lakhs Fifty thousand only)** details as per the annexure.
4. The following documents are to be submitted once you accept this offer.
 - Mark sheets- 10th, 12th, Graduate and Post Graduate mark sheets
 - Experience certificate - Relieving certificate from previous organization/s
 - Salary certificate - last 1 month pay slip of previous organization, Offer letter.
 - Certificate of address - Aadhar, Pan copy or passport copy
5. You will be eligible for earned leaves of 15 days and emergency leave of 5 days Annually. Earned Leave is credited on a monthly basis and the leave eligibility shall begin in the quarter of your joining the Company, on a pro-rata basis. You are entitled to 12 days of public holiday as declared by the Company in a calendar year (Jan to Dec).
6. You and your family will be entitled for a Health insurance benefit from the date of confirmation. A maximum sum insured of **INR 10,00,000/family**, includes spouse, 4 children under the age of 25 years and dependent parents.

#234, 1 Floor, 16th Main, 22 Cross, HSR Layout - Sector 3, Bangalore 560102 | Phone: 080-69-000-69

Email: info@innovatetonetworks.com

B. Kalpana
PRINCIPAL
PRINCE SHRI VENKATESHWARA
ARTS AND SCIENCE COLLEGE
GOWRIVAKKAM, CHENNAI - 600 073.
080 69 000 69
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INNOVATE NETWORKS

E-SERVICES PVT LTD.

Annexure
(Salary Break-up)

Name:	Aarthi E
Designation:	Business Analyst
Location:	Bangalore
CTC – INR Per Year	4,50,000
Salary Components	INR Per Year
Basic Salary	2,25,000
*Flexible Allowance Option	2,25,000
Total Salary(A)	4,50,000
Mediclaime,Personal accident, Term insurance benefits over and above CTC	

Allowance	INR Per Year	Flexible Option Guidelines	INR Per Month
HRA	1,12,500	Maximum up to 50% of basic Salary*	9,375
Conveyance Allowance	19,200		1,600
Medical Reimbursement	15,000		1,250
Special Allowance	78,300	Balance Amount	6,525
Ff(employer Contribution)		Inr 1,800 per month	

#234, 1 Floor, 16th Main, 22 Cross, HSR Layout - Sector 3, Bangalore 560102 | Phone: 080-69-000-69

Email: info@innovatenetworks.com

CIN: U72400KA2009PTC051984
B. Mahana
PRINCIPAL

PRINCE SHRI VENKATESHWARA
ARTS AND SCIENCE COLLEGE
GOWRIVAKKAM, CHENNAI - 600 073



09/06/2023

Dear AARTHY,

Congratulations! We welcome you to the family of Sutherland!

With reference to the discussions, you had with us, we are pleased to make an Offer of Employment with us as **Associate-CS Internet** in the Company. Please note that your employment with us is contingent on subject to successful clearance of background verification. You need to submit all relevant documents for background verification within seven (7) days from the date of appointment letter. In case you fail to submit the documents within the prescribed period, we will initiate necessary action against you as deemed as appropriate by the Company including but not limited to revoking of this offer letter without any further liability to Company. You are requested to join us on or before **09/06/2023** on the following terms and conditions.

Your place of posting will be initially at **Chennai**. However, during your employment with us you may be posted or transferred/attached to any other units/companies/ offices or clients of The Sutherland Group either in India or Abroad at the sole discretion of the Management.

Your emoluments by way of Annual Cost to the Company is **Rs. INR 235,000.00** /- per annum (Rupees **Two Lakh Thirty-Five Thousand Only**), the details of which are given in the annexure of the appointment letter.

You shall report to **Jobbin Chandran** of the company or any authorized person nominated by the company from time to time, who will in turn assign your role, duties and responsibilities in the company.

You may be required to work in shift system of the company as intimated to you from time to time.

You are governed by the "Sutherland's Code of Conduct as updated from time to time" of the company which are in force or may come in force from time to time. You will also execute a service and confidentiality agreement as applicable to employees of your category from time to time.

You would be on probation for a period of 6 months and either party can terminate this contract of employment in 15 days advance notice or pay salary in lieu of the same to the other party. On completion of 6 months, your services will be deemed to be confirmed automatically unless informed otherwise in writing.

P. Kalpana
PRINCIPAL
PRINCE SHRI VENKATESHWARA
ARTS AND SCIENCE COLLEGE
GOWRIVAKKAM, CHENNAI - 600 073.

Sutherland Global Services Private Ltd.

Annexure

Name of the Employee: AARTHY,
Designation: Associate-CS Internet
Date of Joining: 09/06/2023
Level: Level 1

Components	Rs. Per month	Rs. Per annum
FIXED PAY		
Basic Salary	5,496	65,949
House Rent Allowance	2,748	32,975
Bonus	2,209	26,513
Special Allowance	5,249	62,988
Gross Salary (A)	15,702	188,425
PERFORMANCE INCENTIVE (B)		
Performance Incentive	2,750	24,750
STATUTORY BENEFITS AND INSURANCE (C)		
Employer's Contribution to PF	1,555	18,654
Gratuity	264	3,171
CTC (A + B + C)	19,583	INR 235,000.00
Net Salary (Gross-PF-ESI)	14,030	168,358
Potential Earning (Net Salary + Performance Incentive)	16,780	193,108

Performance Incentive (Fresher) - You will become eligible for PI, after completion of 2 calendar months from your start date at Sutherland. Your PI will be paid against achievement on the target/s set by the company, on a time-to-time basis. PI is processed and paid 60 days from the completion of the performance period.

B. Kalyani
PRINCIPAL
PRINCE SHRI VENKATESHWARA
ARTS AND SCIENCE COLLEGE
GUWRIVAKKAM, CHENNAI - 600 073.

Example 1: If DOJ on 1st of any Month, then PI eligibility would be from 3rd Month and paid along 5th Month Salary.

Example 2: If DOJ is on 2nd onwards of any Month, then PI eligibility would be from 4th Month and paid along 6th Month Salary.

Gratuity	Gratuity amount shall accrue annually, and the eligibility will be only on completion of 5 years of continues service with Sutherland and payable at the time of Final Settlement of Accounts
Insurance Coverage	Sum insured under Accident Insurance is Rs. 500,000/-, Mediclaim is Rs. 200,000/- for self only. Group term Life Insurance coverage of - Rs 500,000 for self only.
ESI	If your ESI wage (Gross - Bonus) is less than or equal to 21000/- per month, an amount equivalent to 0.75% of your gross salary will be deducted towards ESI every month - For details you may contact your Program HR Executive

We at Sutherland have the privilege to have you with us and personally welcome and wish you a very successful career with us and reaffirm our complete confidence in your ability to find professional and personal satisfaction here. All who met you agree you will be a fine asset to the company.

Best wishes for a long, happy and rewarding career with us.
Sincerely,

For Sutherland

Regards,



Amit Mukherjee

Sr. Director – Talent Acquisition

B. Kalpana
PRINCIPAL
PRINCE SHRI VENKATESHWARA
ARTS AND SCIENCE COLLEGE
GUDIVINDAKKATA, CHENNAI - 600 073.

02nd March 2023

MR. ABDUL LATIF TUSHAR,
2/143, GOPALAN NAGAR, VARATHARAJAPURAM,
MUDICHUR, CHENNAI-600048.

APPOINTMENT LETTER

Dear Mr. Abdul Latif,

We are pleased to appoint you as 'EXECUTIVE', in BUSINESS DEVELOPMENT (Neighbourhood) Department at Kauvery Hospitals Group, Chennai effective 02/05/2023, on the following terms and conditions:

1. **COST TO THE ORGANIZATION:** The details of the Salary is mentioned in the Annexure.
2. **PLACE OF POSTING:** You will initially be posted in the Kovilambakkam Unit. You shall be transferred to any of our existing Branches, Units, Department, Division that exists now or which may be set up in future within and outside the Indian Union, based on need and requirement. Upon such transfer, you will be governed by the rules and regulations as applicable of that Unit.
3. **ROLES & RESPONSIBILITIES:** You will be responsible for all functions that will be allocated to you by your reporting authority from time to time. You will discharge your duties up to the best satisfaction level of the Management. During the period of employment, you shall devote your entire attention and time for the Organization's business and you shall not be engaged in any other business activity directly or indirectly, without the permission of the company.
4. **Probation:** You will be on probation for six months from the date of joining. You will be considered for confirmation in your service after completion of the probationary period subject to your work, conduct and general performance being found satisfactory. Until confirmation in writing, you will continue to be treated as a probationary employee.
5. **BENEFITS:**
 - a) **Provident Fund:** You will be governed by the Organization Provident Scheme which is operated through the Regional PF Office.
 - b) **Gratuity:** You will be entitled to Gratuity, as per the Payment of Gratuity Act.
 - c) **Bonus:** You will be entitled to Bonus, as per the Payment of Bonus Act.
 - d) **Leave:** You will be governed by the Leave rules of the Organization as applicable from time to time.
6. **MEDICAL FITNESS:** Your appointment in the Organization is subject to the condition that you are medically, physically & mentally fit all the time. The Management may insist you to undergo

reasonably in any way injure or adversely reflect on the name, goodwill or reputation of the Company or its products, logos or trademarks. In the event of failure to comply with good moral conduct, Company shall have the right, in its sole and absolute discretion to immediately terminate and additionally entitled to claim damages or suitable remedy as per the provisions of law.

15. DISPUTE:

Any dispute arising out of or in connection with your employment with the Company, including any question arising out of or in relation to or in connection with this document and any matter during the continuance of your employment or after termination thereof, such disputes or difference shall be tried to resolve amicably between you and the Company through mutual discussion. In the event of non-resolution of the dispute amicably between the parties it shall be referred to and resolved through arbitration. The place of Arbitration shall be at Chennai and the language of arbitration shall be English. Arbitration shall be done in accordance with the Indian Arbitration and Conciliation Act. In the case of arbitration, a single arbitrator will be appointed and the arbitrator shall provide a reasoned award. The outcome of the arbitrators shall be binding on you and the Company.

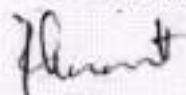
16. JURISDICTION

Subject to arbitration provisions referred to above, the Parties irrevocably submit to the exclusive jurisdiction of the courts in Chennai, India.

Please confirm and signify your acceptance of the terms and conditions stated above by signing the duplicate copy of this letter.

We heartily welcome you for a long and happy association.

For Kauvery Hospital



Kaarthik R.
DGM Operations



Principal
PRINCE SHRI VENKATESHWARA
ARTS AND SCIENCE COLLEGE
GOWRIVAKKAM, CHENNAI-600 071

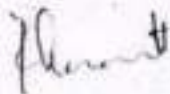
ANNEXURE-A

Name : Abdul Latif Tushar DOJ : 02/05/2023
 Designation : Executive Department : Business Development (Neighbourhood)
 Grade : :5B Location : Kovilambakkam, Chennai


Components	MONTH	ANNUAL
Basic	13500	16200
HRA	6750	81000
Conveyance allowances	1600	19200
Medical allowances	650	7800
Total Amount (A)	22500	270000
Retiral Benefits		
Provident Fund (Employer Contribution)	1,950	23400
Bonus/Ex-gratia	1125	13495
Gratuity	649	7788
Total Amount (B)	3,724	44,683
Cost to Company (A+B)	26,224	3,14,683

- Individual compensation structure is subject to change without affecting emoluments adversely.
- Applicable tax is to be borne by the employee.
- The Payment of Gratuity will be subject to the provisions of The Gratuity Act 1972.
- Statutory bonus will be paid annually during the month of Diwali festival, as per the rules.
- It is expected that individual compensation package should not be shared with other employee business associates

For Kauvery Hospital



 Karthik R.
 DGM Operations



 Principal

 PRINCE SHRI VENKATESHWARA
 ARTS AND SCIENCE COLLEGE
 GOWRIVAKKAM, CHENNAI-600 073

Registered Office

 Sri Kauvery Medical Care (India) Limited
 [Formerly known as Sri Kauvery Medical Care (Trichy) Limited]
 New No. 17A, Old No. 8A, Murray's Gate Road, Alwarpet, Chennai - 600 018
 CN : UR5110TN1997PLC039491 P : 044-6173 4700
 E : companysecretary@kauveryhealthcare.com W : www.kauveryhospital.com

August 7th, 2023

Abi C
Chennai

OFFER OF EMPLOYMENT

Dear Abi,

With reference to your application and subsequent interview undergone, we are pleased to offer you employment in our Organization on the following terms and conditions:

You will be designated as Executive — QC for Diagnostics Division.

1. Your salary details are given in the Annexure — II. However, your compensation will be altered / Changed from time to time in line with the compensation policy and practices of the company. Your compensation data is highly confidential and should only be discussed with your reporting manager or the HR Department.
2. You will be based at Chennai. Your job requires you to travel all regions. You will be provided with such allowances for travel, lodging and boarding as is prevalent in our organizational travel manual whenever you are on tour.
3. By accepting this offer letter, you hereby confirm that you would abide by the company policies, as amended time to time.
4. As per company policy, the probation period applicable to you shall be six months. After completion of your probation period, your services will be confirmed in writing within one month from the date of completion of your probation period.
5. Your services during the period of probation shall be liable to be terminated giving notice as per company policy. Likewise, probationer will also be competent to terminate his/her contract of employment as per the policy. The waiver of the notice period fully or partially is at the

Trivitron Healthcare Pvt. Ltd.
#15, IV Street, Abhiramapuram, Chennai - 600 018, India.
Ph: 491 - 44 - 2498 5090. Fax: +91 - 44 - 2498 5757 | 2467 | 2782
E-mail: groupmarketing@trivitron.com

www.trivitron.com

B. Kalpana
PRINCIPAL
PRINCE SHRI VENKATESHWARA
ARTS AND SCIENCE COLLEGE



Bangalore (+91 80 4534 8288) | Delhi (+91 11 4135 4650) | Hyderabad (+91 40 6561 8910) | Kolkata (+91 33 2465 0228/0469) | Mumbai (+91 22 6661 2526/27/28, 6610 1589/90)
Branch Offices: Ahmedabad, Chandigarh, Cochin, Coimbatore, Jaipur, Lucknow, Nagpur, Pondicherry, Pune, Sri Lanka & Dubai

Your Joining date (mutually agreed between you and HR) will be intimated to you. Without confirmation from HR regarding your joining date you will not be allowed to complete joining formalities.

Please sign and return this letter to HR, as a token of your acceptance.

Best wishes and looking forward to a mutually fruitful association.

Yours sincerely,

For Trivitron Health Care Pvt. Ltd.



Chandra Ganjoo

Executive Director & Group CPO

I agree to the above terms and conditions.



Abi C.

B. Kalpane
PRINCIPAL
PRINCE SHRI VENKATESHWARA
ARTS AND SCIENCE COLLEGE
GOWRIVAKKAM, CHENNAI - 600 073.

Trivitron Healthcare Pvt. Ltd.

#15, IV Street, Abhiramapuram, Chennai - 600 018, India.
Ph: +91 - 44 - 2498 3050. Fax: +91 - 44 - 2498 5757 [2467] [2782]
E-mail: gfouppmarketing@trivitron.com



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Branch Offices: Ahmedabad, Chandigarh, Cochin, Coimbatore, Jaipur, Lucknow, Nagpur, Pondichery, Pune, Sri Lanka & Dubai

Annexure - II

Pay and Allowances			
Name of the Employee: Abi			
Designation: Executive - QC			
Division: Diagnostics			
Location: Chennai			
Pay and Allowances effective from DOJ			
S.NO	Particulars	Amount in rupees per month	Amount in rupees per annum
1.	Basic Pay	15,000	1,80,000
2.	House Rent Allowance	6,000	72,000
3.	Special Allowance	145	1740
4.	Gross Pay	21,145	253,740
5.	Provident Fund @ 12% on basic pay(Employer Share)	1,800	21,600
6.	Gratuity	722	8,664
7.	Total CTC	23,667	284,004
Medical Insurance coverage of INR 2 Lac for self, spouse & 2 kids			
Accidental insurance coverage of Twice the CTC for self			



Chandra Ganjoo
Executive Director & Group CPO

Abi

Trivitron Healthcare Pvt. Ltd.

#15, IV Street, Abhimaparam, Chennai - 600 018, India.
Ph: 491 - 44 - 2498 5050. Fax: +91 - 44 - 2498 5757 [2467] 2782
E-mail: gloupmarketing@trivitron.com



www.trivitron.com

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Branch Offices: Ahmedabad, Chandigarh, Cochin, Coimbatore, Jaipur, Lucknow, Nagpur, Pondichery, Pune, Sri Lanka & Dubai

B. Kalpana
PRINCIPAL
PRINCE SHRI VENKATESHWARA
ARTS AND SCIENCE COLLEGE
GOWRIVAKKAM, CHENNAI - 600 073.

31-May-2023

Dear ABINAYA K,

We are pleased to offer you the position of FINANCIAL SERVICES CONSULTANT at Level - 1 of our Company.

Components	Components Rs. Per annum
Basic	87,000
Supplementary Allowance	112,000
Employer's Contribution to PF	22,600
Statutory Bonus	8,000
Gratuity	2,749
Flexible Compensation Pay	47,651
Total Fixed Pay	280000.00

The Company reserves the right to conduct background checks including your antecedent, Education and employment. Your continuation in employment will be subject to satisfactory reports being received from all the above mentioned sources.

Please note that this offer is made and is valid subject to your acceptance of the term/conditions of employment with us and may be withdrawn/modified if any information or representation furnished by you is found to be incorrect or if any material information is detected by us to have been suppressed/misrepresented by you or any action on your part is found to be in contravention to the terms and conditions of employment or the Company's Code of Conduct or any Applicable Anti-Bribery Law and the Anti-Corruption and Bribery Policy of the Company. This offer letter may be withdrawn by the Company without assigning any reason whatsoever for such withdrawal. This letter is not to be construed as your letter of appointment, which will be issued separately subject to the conditions mentioned above.

The Company shall have the right to transfer you to any of its departments / offices or depute you to group companies, anywhere in India. In case of deputation to a group Company, the terms and conditions of your employment including gross salary and benefits, etc. as stated in this letter will continue to be applicable.

P. K. Kishore
PRINCIPAL
PRINCE SHRI VENKATESHWARA
ARTS AND SCIENCE COLLEGE
GOWRIVAKKAM, CHENNAI - 600 073.

You are required to submit the requisite documents & proofs of successful completion of your graduation course within 6 months of joining the organization.

We look forward to your joining the company and wish you a long and successful career with the organization.

Best Regards,

Subhash Banerji

Subhashish Banerji
Senior Vice President
Human Resources
ICICI Prudential Life Insurance Co. Ltd.

B. Kalpana

Principal
PRINCE SHRI VENKATESHWARA
ARTS AND SCIENCE COLLEGE
GOWRIVAKKAM, CHENNAI-600 073

Date: 24th August, 2023

Dear Abirami P,

Subject : Offer letter of employment as **Business Development Executive**.

With reference to your application and subsequent interview with us, we are pleased to offer you the position of **Business Development Executive**. Your cost to company (CTC) will be **Rs. 420,000** (Rupees Four Lakh Twenty Thousand Only) Per Annum and other terms of service shall be as per the discussion you had with us. The compensation details are as follows -

Components	Per Annum	Per Month
Basic Salary	210,000	17,500
HRA	105,000	8,750
Special Allowances	65,904	5,492
Employer's Contribution to EPF	21,600	1,800
Statutory Bonus	17,496	1,458
Total CTC Per Annum	420,000	35,000

We would expect you to join as early as possible but not later than **03-Oct-2023** at the office located at **Bangalore, Karnataka** beyond which the offer would stand withdrawn, unless a new date is mutually agreed upon, and confirmed in writing.

You are being offered the above position on the basis of authenticity of the information, preliminary documents (if any) provided/submitted by you about your education, experience etc. This offer letter (including the appointment, if made) can be withdrawn/terminated at any point in time (without any legal liability on the Company), if the information provided by you is/are found to be untrue/false.

Your services are transferable, with reasonable notice, to any location in India or overseas where the company conducts its businesses, or to any subsidiary, associate or group company whether now existing or yet to be formed. Such transfer / deputation will be according to the rules of the company in force at that time.

During the term of your employment, should you desire to leave the services of the Company, you will have to give to the Company one month' notice or salary in lieu thereof. Similarly, the Company shall be entitled to terminate your employment at any time by giving you one month' notice or salary in lieu thereof. However, the Company may terminate your employment with immediate effect by a notice in writing (without payment of salary) in the event of your misconduct, negligence, fraud, breach of terms of employment or Company policy, criminal conviction and prolonged unauthorized absence.

B. Kalpana
PRINCIPAL

**PRINCE SHRI VENKATESHWARA
ARTS AND SCIENCE COLLEGE
GOWRIVAKKAM, CHENNAI-600 073**



Extramarks Education India Private Limited
9th Floor, Urmila Business Park, A-95B,
Sector 136, Noida, Gautam Budh Nagar,
Uttar Pradesh 201304

You agree, acknowledge, and authorize the Company to carry out necessary verification, background check on you (which may be carried out by a third party) from your institution, college, previous employer etc. Should the Company receive any negative feedback during such verification, background check, the Company shall be well within its right to withdraw/terminate this offer letter (including your appointment, if made) without any legal liability on the Company.

We are confident you will find this new opportunity both challenging and rewarding. We are excited to have you on board and wish you a great career ahead!

Sincerely,

Singhkrityanjana Khan

HR Department

I have been explained the terms and conditions of my employment and I have understood the same and accept them entirely. I shall join service on or before 03-Oct-2023.

Abbasani P
Accepted

B. Kalpana
PRINCIPAL
PRINCE SHRI VENKATESHWARA
ARTS AND SCIENCE COLLEGE
GOWRIVAKKAM, CHENNAI-600 073.



INNOVATE NETWORKS

E-SERVICES PVT LTD.

Letter of Offer

1st June 2023

Name: Abishek V

Chennai

Phone no: +91 8663094980

Dear Abishek V ,

Thank you for giving us the opportunity to discuss possible employment with Innovate Networks E-Services Pvt Ltd!

As a result of the discussions, we have had with you, we are delighted to make you an offer for the position of **Business Analyst**, at **Bangalore** on the following terms and conditions:

1. Your appointment will be effective on or before **10th July 2023**. Kindly advise us the date that would be convenient for you to join within the aforesaid date.
2. Your location of employment will be Bangalore, India (**Pruthvi Tower, Plot No. 1571/A, 1st Floor, 27th Main, Sector 2, HSR Layout, Bengaluru, Karnataka 560102**).
3. Your annual compensation (Cost to Company/CTC) will be **INR 4,50,000 (Rupees Four lakhs Fifty thousand only)** details as per the annexure.
4. The following documents are to be submitted once you accept this offer.
 - Mark sheets- 10th, 12th, Graduate and Post Graduate mark sheets
 - Experience certificate - Relieving certificate from previous organization/s
 - Salary certificate - last 1 month pay slip of previous organization, Offer letter.
 - Certificate of address - Aadhar, Pan copy or passport copy
5. You will be eligible for earned leaves of 15 days and emergency leave of 5 days Annually. Earned Leave is credited on a monthly basis and the leave eligibility shall begin in the quarter of your joining the Company, on a pro-rata basis. You are entitled to 12 days of public holiday as declared by the Company in a calendar year (Jan to Dec).
6. You and your family will be entitled for a Health insurance benefit from the date of confirmation. A maximum sum insured of INR 10,00,000/family, includes spouse, 4 children under the age of 25 years and dependent parents.

#234, 1 Floor, 16th Main, 22 Cross, HSR Layout - Sector 3, Bangalore 560102 | Phone: 080-69-000-69

Email: info@innovatenetworks.com

B. Kalpana
PRINCIPAL

CIN: U72400KA 2009PTC05 1984

PRINCE SHRI VENKATESHWARA
ARTS AND SCIENCE COLLEGE
GOWRIVAKKAM, CHENNAI - 600 073.



INNOVATE NETWORKS

E-SERVICES PVT LTD.

Annexure

(Salary Break-up)

Name:	Abhishek V
Designation:	Business Analyst
Location:	Bangalore
CTC – INR Per Year	4,50,000
Salary Components	INR Per Year
Basic Salary	2,25,000
*Flexiable Allowance Option	2,25,000
Total Salary(A)	4,50,000
Mediclaim, Personal accident, Term insurance benefits over and above CTC	

Allowance	INR Per Year	Flexiable Option Gudelines	INR Per Month
HRA	1,12,500	Maximum up to 50% of basic Salary*	9,375
Conveyance Allowance	19,200		1,600
Medical Reimbursement	15,000		1,250
Special Allowance	78,300	Balance Amount	6,525
Pf(employer Contribution)		Inr 1,800 per month	

#234, 1 Floor, 16th Main, 22 Cross, HSR Layout - Sector 3, Bangalore 560102 | Phone: 080-69-000-69

Email: info@innovatenetworks.com

GIN: U72400KA 2009PTC05 1984

B. Kalpana
PRINCIPAL

PRINCE SHRI VENKATESHWARA
ARTS AND SCIENCE COLLEGE
GOWRIYAKKAM, CHENNAI - 600 073.



Barclays Global Service Centre Private Limited
DLF IT Park, Level 8, Building 9A and B
Nandambakkam Post, Ramapuram,
Mount Poonamallee Road, Manapakkam, Chennai
Tamil Nadu
600089
India
Phone: +91 2261752000

29 September 2022
S Abitha
316, Balaji Colony, 4th Cross Street,
Velachery
Chennai
600042

Dear S Abitha,

Following our recent discussions, we are delighted to extend an offer of employment to you.

Enclosed are a Summary of Key Terms, any applicable Schedules and Detailed Terms and Conditions which set out important conditions relating to your employment and which, together, form your employment terms with Barclays ("**Employment Letter**").

The Employment Letter refers to the Barclays Values (Respect, Integrity, Service, Excellence and Stewardship) as these are a central part of everything we do. The Values as well as our purpose and behaviours, will have formed a key part of your selection process when being offered a role at Barclays. You will be expected to act in accordance with the Values as a Barclays employee, and in particular, to follow our Code of Conduct (known as the Barclays Way). More information on this, and how we 'live' the Values will be available prior to and on joining Barclays.

This offer is conditional upon you satisfying Barclays recruitment and screening conditions and procedures and where applicable, the appropriate regulatory approvals. To start the process you will need to complete an application form. If you have not already received it, you will receive a link to the site shortly.

On or before your first day of employment, you will need to provide written documentation which proves your eligibility to work in India. You will also need to sign one copy of your Employment Letter (enclosed) confirming, that you have read, understood and accept the terms. You must return this on your first day of employment.

We look forward to welcoming you to Barclays.

Yours sincerely

Sanjeev Mishra
Director HR Operations - GSC India

Registered Office: Barclays Global Service Centre Private Limited, 5th to 12th Floor(Part), Building G2, Gera Commerzone SEZ, Survey No. 65,
Kharadi, Pune 411014
CIN: U72200PN2007FTC 132479 Tel: +91 2067160007 Fax: +91 206716800 Website: barclays.com

B. Kalpana
PRINCIPAL
PRINCE SHRI VENKATESHWARA
ARTS AND SCIENCE COLLEGE
GOWRIVAKKAM, CHENNAI-600 073.

Salary

Components	In INR Per Annum
Basic salary	180,000.00
House Rent Allowance	90,000.00
Flexible Benefit Plan (see further "Statutory and Other Benefits" below)	90,000.00
Annual Salary	360,000.00
Statutory Bonus	24,802.00
Employer's ESI Contribution (Employee State Insurance)	0.00
Provident Fund (Employer's Contribution)	21,600.00
Gratuity (per Company policy)	8,654.00
Total Fixed Pay	415,056.00
Target In-Year Discretionary Incentive Award	30,000.00
Estimated Cost to Company (CTC)	445,056.00

The target discretionary incentive award is for illustrative purposes only. Payment of any discretionary incentive award is at the absolute discretion of Barclays, and is also subject to the applicable plan rules from time to time in force. You may not receive any discretionary incentive award, or may receive an amount less than the target. Awards may be delivered in a form other than cash, and may be deferred. If you are eligible to receive a discretionary incentive award that is not annual (e.g. it is monthly or quarterly), then you are not eligible to be considered for an annual award.

Salary will be payable on a monthly basis, subject to applicable taxes, duties, cesses, and other statutory deductions, and is currently paid on or around the 28th (or the prior working day if the 28th is not a working day) of each month. The estimated CTC above does not create any contractual right to any such payment.

You may be eligible to receive discretionary allowances as mentioned above or otherwise, subject to and in accordance with the Company's policy on such allowances / flexible benefit pay component of the salary, subject to amendment from time to time by the Company, to reflect changes in law, tax, or other reasons. These allowances may be reduced or withdrawn.

Your allowances will be paid along with your salary as mentioned above, subject to applicable taxes, duties, cesses and other statutory deductions.

Discretionary Incentive Award

You may be eligible to be considered for a discretionary incentive award on an annual basis, at the absolute discretion of the Company and subject to you being eligible at the relevant time. Normally, awards are made in the first quarter, in respect of the previous financial year.


Statutory and Other Benefits

You will be eligible for various statutory benefits in accordance with the relevant laws. You will also be eligible to participate in the Company's benefits scheme, details of which are set out in the attached flyer which does not form part of your contract or have any contractual effect.

Any benefits are subject to the relevant policies/plans from time to time in force. The Company reserves the right to change the benefits or policies/plans from time to time.

Annual Leave

You are entitled to avail annual leave which includes privilege leave, casual leave and sick leave entitlement in accordance with the applicable laws in the state of your Place of Work. Further details are included in the Detailed Terms and Conditions and on your intranet.


PRINCIPAL
PRINCE SHRI VENKATESHWARA
ARTS AND SCIENCE COLLEGE
GOWRIVAKKAM, CHENNAI-600 073.



PSPL/2022/OF/5468/Sales Executive

March 01, 2023

Adhityan D

Chennai

Dear Adhityan D,

Sub: Provisional Offer letter (hereinafter "Offer Letter") for the position of Sales Executive.

Kindly refer to your job application with Paytm Services Private Limited, we are happy to offer you the position of Sales Executive in Grade-SG01A in our Company on the following terms and conditions:

1. Your Total Fixed CTC is Rs. **227004/-** per annum (encl. annexure A.) This is the total cost to Company and all necessary taxes will be deducted at source along with all statutory deductions. If you are covered under the Provident Fund Scheme, then the employer contribution to the provident fund shall be met out of the above said salary.
2. Performance Linked Incentive (PLI) is completely based on performance and target achieved by employee's and basis company's requirement, reimbursement can also be provided to you. These are awards which may be withdrawn anytime upon company's discretion.
3. You will be governed by the Company's Personnel Policy, Code of Conduct, Non-Disclosure Agreement and all other Company policies as applicable to you from time to time.
4. You will be expected to join duty on **3-Aug-23** the Business hours begins from 9.30 A.M. onwards. You are requested to meet **Rajesh Babu**, Contact No. **8148778035** for your joining formalities. In case of any further issues, escalation, support or feedback, please write to Distribution.Helpdesk@paytm.com, our team will reach out to you on priority.
5. You shall be initially deputed at **Chennai**. The Company may at its sole discretion, change your job role & job location intimating to you in advance based on business requirement.
6. The company observes a 6 day work week and you should inform your non availability in advance. Any absence for consecutive 3 days without prior approval will be treated as un-authorized absence from the work and Company has the right to terminate your engagement and take necessary legal action against you.
7. During your period of engagement with the Company, we do not allow any direct or indirect association by you with any other company/person/entity whatsoever, such as agent, consultant and other business association under Dual employment policy and code of conduct. In case of any breach company has right to take disciplinary action including legal/police action.
8. The Company does not promote and hire relatives in the Company, members of a personal immediate family (defined as parents, children, spouse and siblings and other relatives) however such cases can be considered as case to case basis at times with certain condition and prior approval.
9. In additions to the terms contained herein, your relationship with Paytm Services may be subject to such other additional terms and condition as may be communicated to you time to time by Paytm Services

Paytm Services Private Limited
(Formerly known as Balance Technology Private Limited)
offer@paytmservices.com
www.One97.com

Corporate Office - B 121, Sector 5, Noida 201301, India
T: +91 120 4770770 F: +91 120 4770771 CIN: U74110KA2016PTC094535
Registered Office - Ground Floor, Essae Vashnavi Summit, G/B 7th Main,
80 Feet Road, 3rd Block, Industrial Layout, Koramangala, Bangalore - 560034

PRINCIPAL
PRINCE SHRI VENKATESHWARA
ARTS AND SCIENCE COLLEGE
GOWRIVAKKAM, CHENNAI - 600 073.

Annexure A

CTC Structure		
Salary Components	Monthly (Rs.)	Yearly (Rs.)
Basic	10100	121200
House Rent Allowance	4279	51345
Special Allowance	0	0
Statutory Bonus	2300	27600
Gross Salary	16679	200145
PF (Employer)	1488	17856
ESIC (Employee)	542	6505
Medical Insurance Premium	209	2508
Monthly CTC	18917	227004
Variable		
Performance Linked Incentive (PLI)	15000	180000
Total Salary (Gross CTC)	33917	407004

***Medical Insurance premium rate is subject to change

***Employee contribution for PF & ESIC shall also be deducted from your Gross salary only

***Performance Linked Incentive (PLI): PLI will be subject to the sales target Vs achievement by employee's. This will be paid on monthly basis.

***FairDay Attendance will be applicable as per policy.

B. Kalpana
PRINCIPAL

Paytm Services Private Limited

(Formerly known as Balance Technology Private Limited)

offer@paytmservices.com

www.One97.com

PRINCE SHRI VENKATESHWARA

ARTS AND SCIENCE COLLEGE

GOWRIVAKKAM, CHENNAI - 600 073.

Phone: +91 91 120 4770771 CIN: U74110KA2016PTC094535

Registered Office - Ground Floor, Exsco Vashnavi Summit, 6/B 7th Main,

80 Feet Road, 3rd Block, Industrial Layout, Koramangala, Bangalore - 560034

Wednesday 22 Jun 2023

Adlin Pradeesha,
No.23/89,MGR Nagar,
II cross street,
Velacherry,
Chennai-600045

APPOINTMENT LETTER

Dear Ms. Adlin Pradeesha,

Congratulation!!!

Further to our discussions, we are pleased to offer you a position as Business Support Analyst in our organization and you will be placed at Junior Professional. The terms and conditions of your employment are given below:

1. **Compensation:** You will be extended a fixed Annual Compensation CTC of Rs.3,60,000/- (Rupees Three Lakh Sixty Thousand Only) you are expected to maintain confidentiality with respect to the compensation and not share it with anyone.
2. **Employee Benefits:** Employee is entitled for group Medical Insurance which covers 3LPA which will accommodate your spouse, children, and parents
3. You will be required to join the company on or before 11 July 2023 else we may terminate this contract without notice. You will be on probation period for the first six months. Upon confirmation of the probation, you will be on full time employment contract with GVW.
4. You will be governed by the service rules of this company as may be applicable to you from time to time. Your primary location of employment will be at # 184-187, Sixth Floor, Block No.1, Temple Steps, Anna Salai, Little Mount, Chennai.
5. Upon Joining GVW Technologies Private Limited, you are hereby:
 - a) Committing to maintain all company matters confidential and
 - b) Making a "Non-hire, Non-disclose and Non-compete" commitment to GVW Technologies Private Limited. This commitment prohibits you from soliciting any employer/clients. In case of any breach of this commitment, you will be required to pay liquidated damages which are to be determined at the discretion of management at the time of Initiating any proceedings.
6. Your appointment will be subject to your being medically fit at the commencement of and at any time during the tenure of your employment with the company. The company has a right always to send you for a medical check up to ascertain your fitness for the job.
7. This position is not entitled for payment of extra time or overtime.
8. All procedures, training, meals, marketing literature etc. develop by you, while in the service of the company will always be deemed to be sole property of the company.

B. Kalpana
PRINCIPAL

PRINCE SHRI VENKATESHWARA
ARTS AND SCIENCE COLLEGE
GOWRIVAKKAM, CHENNAI - 600 073.

Annexure I

Salary Break up

CTC COMPONENTS	₹ 3,50,000.00	
	Per ANNUM	Per MONTH
FIXED COMPONENTS		
BASIC SALARY	1,80,000	15,000
HOUSE RENT ALLOWANCE	72,000	6,000
TELEPHONE & INTERNET	-	-
LEAVE TRAVEL ALLOWANCE	-	-
FOOD COUPONS	-	-
PROFESSIONAL PURSUITS	-	-
VEHICLE FUEL & MAINTAINANCE	-	-
RESIDUAL COMPONENT	86,400	7,200
TOTAL GROSS SALARY	3,38,400	28,200
PROVIDENT FUND EMPLOYER CONTRIBUTION	21,600	1,800
TOTAL COST TO COMPANY (CTC)	3,60,000	30,000
DEDUCTIONS		
PROVIDENT FUND EMPLOYEE CONTRIBUTION	21,600	1,800
PROVIDENT FUND EMPLOYER CONTRIBUTION	21,600	1,800
PROFESSIONAL TAX	2,400	200
INCOME TAX AS PER THE COMPUTATION	-	-
TOTAL DEDUCTIONS	45,600	3,800
NET TAKE HOME PER ANNUM SUBJECT TO TDS	3,14,400	26,200

B. Kalpana
PRINCIPAL
PRINCE SHRI VENKATESHWARA
ARTS AND SCIENCE COLLEGE
GOWTHANAPURAM, CHENNAI - 600 073



Provisional Offer

Date: 04.06.2023

Process: AES Process

Dear Afreen Begum.S

In connection to the interview you had with us, we are happy to give you a provisional offer for the position of Associate Trainee at Altruist Customer Management India Pvt Ltd, with the below mentioned conditions.

- You will need to join us **YTC** failing which this offer is void.
- Your Monthly Net Take - home Salary would be INR 27,100/- Per Month
- Your training will be 30 days and Rs.7500/- will be provided as your Training stipend.
- Training stipend will be applicable only on successful completion of your training certification.
- Your DOJ will be considered from day 1 Training start date.
- No Deductions of PF/ ESI etc.
- You will have to login for 9 hours every day (i.e., 8 Hours of work and 1 Hour Break)
- The payroll cycle will be calculated from (25th to 25th) of every month and the salary will be credited 7th of every month.

Please report at 9 AM on your date of joining with the below mentioned documents.

- Education Credentials - SSLC and HSC / Diploma certificate / Degree certificate (Mandatory)
- Proof of DOB- SSLC mark sheet / voters id / Pan card / Aadhar card (Mandatory)
- Proof of residence - Voters id / Pan card / Ration card/ Aadhar card (Mandatory)

We look forward to your joining with Altruist Technologies India Pvt.Ltd

For Altruist Technologies India Pvt.Ltd.

A. Nithya
Authorized Signatory

I accept the offer on the terms and conditions outlined.

Date: 9-06-2023

Candidate Signature

Afreen

B. Kalpane
PRINCIPAL
PRINCE SHRI VENKATESHWARA
ARTS AND SCIENCE COLLEGE
GOWRIVAKKAM, CHENNAI-600 073.



Dec 20th 2023

Letter of Offer

Dear AFROSE BANU M,

Congratulations!

We are delighted to offer you the position of "Jr. Sales Executive" in our organization subject to the following:

1. The date of joining and reporting to work will be on or before of Dec 22nd, 2023 You will be based in Bangalore and shall report to **Bangalore office HR Manager**.
2. Your total annual Cost to Company including Salary and Provident Fund will be as follows:
 - Fixed Annual Salary (comprising of Basic Salary, HRA, Medical Allowance, Special Allowance and Provident Fund): **Rs. 5,00,000/-**
 - Variable Pay: **Rs 2,40,000/-** per annum on meeting 100% of targets. Targets are reasonable and will be shared on joining.
 - Total Annual Remuneration: **Rs. 7,40,000/-** subject to the above.
3. A detailed appointment letter will be offered on the date of joining. Please bring original documents to verify along a copy of the following
 - Educational Documents/ Certificates
 - Address Proof - Permanent
 - Address Proof – Present
 - 2 photo id proofs
 - Previous Employment Records
 - Copy of PAN
 - Three passport size photographs

Wishing you a long and progressive association with IFB.

Yours truly,

For IFB Industries Limited

Bikram Nag

Joint Executive Chairman & Manager Director

B. Kalpane
Principal
PRINCE SHRI VENKATESHWARA
ARTS AND SCIENCE COLLEGE
GOWRIVAKKAM, CHENNAI-600 073



CGI Information Systems and Management Consultants Pvt. Ltd.
Regd. Office: e.city, Tower 2, No.95/1 & 95/2,
Electronic City, Phase I (West)
Bangalore - 560 100, India
Tel +91-80-8642 2222 | Fax +91-80-8642 1200

cgi.com

CIN: U72200KA1990PTC019138

Personal and Confidential
17-Aug-23

Mr. Agash C,
1/670, Ambal Nagar
1st Street, Keelkatalai
Chennai 600117

Dear Agash,

I am delighted to offer you a role at CGI where we strive to create an environment in which we enjoy working together and, as owners, contribute to building a company we can be proud of. We are very excited about the prospect of having you join us, and look forward to welcoming you.

As part of the leading top 5 independent information technology companies in the world, there are many opportunities for growth and development, both individually and as part of a large professional community. I hope you will choose to be part of our CGI Global Community, a team of extraordinary people building a company that reflects their aspirations and is supported by our shared vision and values.

We are offering you the position of Associate Business Analyst and your Gross Compensation is INR 541,004/-

We will communicate to you the details of joining location, venue, date and time, basis business priorities. Your appointment will be effective on your joining date. If you do not confirm your acceptance within three working days, this offer will be withdrawn.

- To confirm your acceptance of this offer, you are required to communicate via email to your assigned Recruiter's CGI e-mail id and confirm your joining date. If you have questions, write to cgirecruitment.india@cgi.com
- Your reporting time on the joining date is 8:30 a.m. Kindly note that it is important to be on time to complete the joining formalities
- On your joining date, please bring the originals and one set of photocopies of the documents mentioned in Annexure-A
- Please contact us at 080-4194 0000 (Monday to Friday between 9:30 a.m. to 5:30 p.m.) or via the above-mentioned email-id for any queries regarding your employment offer.

The terms and conditions governing your employment are as under:

- Your employment with the Company is at all times subject to you having and maintaining a valid work permit from the Government of India (if applicable). A copy of the work permit needs to be furnished by you on the date of on boarding failing which you will not be permitted to join
- You will be on Probation for a period of six (6) months from the date of appointment. You will be confirmed as a permanent employee at the end of the period of probation by a letter of confirmation, if your conduct and performance in the appointed position are found satisfactory during the period of probation. The Company shall have the right to extend the Probationary Period for a further period of six (6) months or a part thereof. The Probationary Period shall be deemed to have been extended unless notified otherwise in writing
- On joining, you will be part of various training programs devised by the Company to help you prepare for assignments as part of your employment with the Company. You acknowledge that the Company may incur considerable expenses to impart such training programs and consequently, you agree to serve the Company for a period of two (2) years effective from your date of appointment and execute a service agreement with the Company upon request. You will also have to sign the Employment Agreement with the Company
- You will be eligible for a performance revision as per company policy

B. Kalpana
PRINCIPAL

PRINCE SHRI VENKATESHWARA
ARTS AND SCIENCE COLLEGE
GOWRIVAKKAM, CHENNAI-600 073...

Experience the commitment®

• **Base Compensation Components:**

Designation	: Associate Business Analyst	
Effective	: August 22, 2023	
Pay Components	Pay Components	Pay Components
Basic (Inclusive of D.A.)	41,500	498,000
Flexible Compensation Plan ³	53	636
Base Compensation	41,553	498,636
Provident Fund Company Contribution	2,580	30,960
Gratuity Fund Contribution	1,034	12,408
Gross Compensation	45,167	541,004

In addition to the above you are eligible for:

- You will be eligible for **Billability Incentive** of INR 3500.00/-per month, starting from fourth month till 12 months from date of joining subject to you being deployed to billable project.
- Group Medical Insurance, Group Personal Accident Insurance and Group Term Insurance
- CGI will contribute towards **Share Purchase Plan (SPP)** upto 3.0% of Base Compensation; matching your contribution. It puts into practice company's philosophy of intrapreneurship through ownership. All regular full-time members are invited to participate upon their hiring. Only those members who enroll for this benefit are eligible for receiving the company contribution & will need to contribute an equal amount on a monthly basis towards the purchase of CGI shares
- **Target Profit Participation Plan (PPP)** at 2.0% of Base Compensation on pro rata basis. It is designed to encourage high-performance work culture. Actual PPP payouts are based on performance of CGI, performance of Business Units and performance of individuals. All regular members employed as of June 30th of the reference fiscal year (Oct-Sept) are eligible. The Corporate guidelines of PPP may be amended from time to time

Eligible members will be paid statutory bonus as per the provisions of the Payment of Bonus Act, 1965. Where members are eligible for both statutory bonus as well as the PPP, the company shall deduct from the PPP allocated to a member the amount of statutory bonus payable under the Act for such corresponding period and the difference will be paid as the actual PPP

Note:

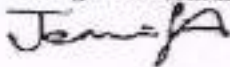
Flexible Compensation Plan⁴: Option includes components like Meal vouchers, conveyance, NPS, LTA, etc.

The tax liability arising out of the above payments now or in the future, due to changes in income tax provision shall be borne by you.

I look forward to your acceptance of this offer and to welcoming you to our team. I am confident that in this new role, you will make a valuable contribution to CGI and our continued success.

Yours sincerely

For CGI Information Systems and
Management Consultants Pvt. Ltd.,



Jennifer A Mecherlppady
Senior Vice President

I have read the terms and conditions of employment and the contents of the employment agreement and in token of my acceptance; I duly acknowledge the receipt of the letter of employment.

Please sign below to confirm that you agree with the terms and conditions stated in this letter.

Agash C (22.08.23)
Signature & Date

B. Kalpana
PRINCIPAL

**PRINCE SHRI VENKATESHWARA
ARTS AND SCIENCE COLLEGE
GOWRIVAKKAM, CHENNAI-600 073.**



Barclays Global Service Centre Private Limited
DLF IT Park, Level 8, Building 9A and B
Nandambakkam Post, Ramapuram,
Mount Poonamallee Road, Manapakkam, Chennai
Tamil Nadu
600089
India
Phone: +91 2261752000

29 September 2022
S Agash
7, Moovendar 2nd Street,
Pallikaranai
Chennai
600100

Dear S Agash,

Following our recent discussions, we are delighted to extend an offer of employment to you.

Enclosed are a Summary of Key Terms, any applicable Schedules and Detailed Terms and Conditions which set out important conditions relating to your employment and which, together, form your employment terms with Barclays ("**Employment Letter**").

The Employment Letter refers to the Barclays Values (Respect, Integrity, Service, Excellence and Stewardship) as these are a central part of everything we do. The Values as well as our purpose and behaviours, will have formed a key part of your selection process when being offered a role at Barclays. You will be expected to act in accordance with the Values as a Barclays employee, and in particular, to follow our Code of Conduct (known as the Barclays Way). More information on this, and how we 'live' the Values will be available prior to and on joining Barclays.

This offer is conditional upon you satisfying Barclays recruitment and screening conditions and procedures and where applicable, the appropriate regulatory approvals. To start the process you will need to complete an application form. If you have not already received it, you will receive a link to the site shortly.

On or before your first day of employment, you will need to provide written documentation which proves your eligibility to work in India. You will also need to sign one copy of your Employment Letter (enclosed) confirming, that you have read, understood and accept the terms. You must return this on your first day of employment.

We look forward to welcoming you to Barclays.

Yours sincerely

Sanjeev Mishra
Director HR Operations - GSC India

Registered Office: Barclays Global Service Centre Private Limited, 5th to 12th Floor(Part), Building G2, Gera Commerzone SEZ, Survey No. 65, Kharadi, Pune 411014

CIN: U72200PN2007FTC 132479 Tel: +91 2067160007 Fax: +91 206716800 Website: barclays.com

B. Kalpana
PRINCIPAL
PRINCE SHRI VENKATESHWARA
ARTS AND SCIENCE COLLEGE
GOWRIVAKKAM, CHENNAI-600 073.

Salary

Components	In INR Per Annum
Basic salary	180,000.00
House Rent Allowance	90,000.00
Flexible Benefit Plan (see further "Statutory and Other Benefits" below)	90,000.00
Annual Salary	360,000.00
Statutory Bonus	24,802.00
Employer's ESI Contribution (Employee State Insurance)	0.00
Provident Fund (Employer's Contribution)	21,600.00
Gratuity (per Company policy)	8,654.00
Total Fixed Pay	415,056.00
Target In-Year Discretionary Incentive Award	30,000.00
Estimated Cost to Company (CTC)	445,056.00

The target discretionary incentive award is for illustrative purposes only. Payment of any discretionary incentive award is at the absolute discretion of Barclays, and is also subject to the applicable plan rules from time to time in force. You may not receive any discretionary incentive award, or may receive an amount less than the target. Awards may be delivered in a form other than cash, and may be deferred. If you are eligible to receive a discretionary incentive award that is not annual (e.g. it is monthly or quarterly), then you are not eligible to be considered for an annual award.

Salary will be payable on a monthly basis, subject to applicable taxes, duties, cesses, and other statutory deductions, and is currently paid on or around the 28th (or the prior working day if the 28th is not a working day) of each month. The estimated CTC above does not create any contractual right to any such payment.

You may be eligible to receive discretionary allowances as mentioned above or otherwise, subject to and in accordance with the Company's policy on such allowances / flexible benefit pay component of the salary, subject to amendment from time to time by the Company, to reflect changes in law, tax, or other reasons. These allowances may be reduced or withdrawn.

Your allowances will be paid along with your salary as mentioned above, subject to applicable taxes, duties, cesses and other statutory deductions.

Discretionary Incentive Award

You may be eligible to be considered for a discretionary incentive award on an annual basis, at the absolute discretion of the Company and subject to you being eligible at the relevant time. Normally, awards are made in the first quarter, in respect of the previous financial year.

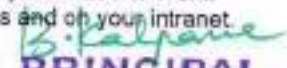
Statutory and Other Benefits

You will be eligible for various statutory benefits in accordance with the relevant laws. You will also be eligible to participate in the Company's benefits scheme, details of which are set out in the attached flyer which does not form part of your contract or have any contractual effect.

Any benefits are subject to the relevant policies/plans from time to time in force. The Company reserves the right to change the benefits or policies/plans from time to time.

Annual Leave

You are entitled to avail annual leave which includes privilege leave, casual leave and sick leave entitlement in accordance with the applicable laws in the state of your Place of Work. Further details are included in the Detailed Terms and Conditions and on your intranet.


PRINCIPAL
PRINCE SHRI VENKATESHWARA
ARTS AND SCIENCE COLLEGE
GOWRIYAKKAM, CHENNAI-600 073.



Dear Aishwarya Lakshmi S,

Greetings from **Dvara Kshetriya Gramin Financial Services Private Ltd!!!**

We are pleased to make you an offer of appointment as Business Support Executive at Tambaram for Dvara KGFS. You are requested to join the company on 16-07-2023.

You will be entitled to a Cost to Company of Rs. 1,45,200.00 (ONE LAKH FORTY FIVE THOUSAND TWO HUNDRED ONLY) comprising the following: - Basic, HRA, Allowances, LTA and retirement benefits, which include Provident Fund and Gratuity as per company policy.

We also have tax friendly component which you may choose for exempting from TDS. This includes Car Maintenance, Attire Allowance, Professional Pursuit Allowance and other such components. These components which you choose will be carved out of the special allowance above mentioned.

In addition to this you will also be eligible for

- i) Mobile & Data card connection as per company policy
- ii) Medical Insurance for self and Family
- iii) Group Personal Accident Insurance & life insurance for self

Please confirm your acceptance by replying this mail to the undersigned. Acceptance letter and all future correspondence should be addressed to Human Resource Department.

Your appointment in the company shall be subject to the verification of the document submitted. If in case the documents submitted are fictitious and poor reference feedback received, under such circumstances your offer shall get revoked without giving you any further reason.

You are requested to kindly submit the following documents before you join the company. The appointment is subject to reference check being done by us. You are also required to send self-attested copies of the documents, as mentioned below, along with the duly-signed offer letter.

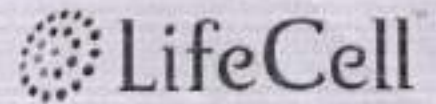
Certificates / Documents

1. Certificates:
 - a. Tenth Standard Mark Sheet and Passing
 - b. Twelve Standard Mark Sheet and Passing
 - c. Graduation Mark Sheet and Passing
 - d. Post Graduation (If any) Mark Sheet and Passing
2. Experience / Relieving Letter
3. Acknowledged Resignation Copy
4. Last 3 months Pay Slip / Proof of Last drawn salary & last 3 months bank statement
5. Photo Identification (2 Copies) (Example: PAN Card, Aadhar Card & Driving License)

We look forward having you on board!!!

Huma Tariq
Chief Human Resources Officer

PRINCIPAL
PRINCE SHRI VENKATESHWARA
ARTS AND SCIENCE COLLEGE
GOWRIVAKKAM, CHENNAI-600 073.



Ref: LC/HR/LO
22nd August 2023

Ms. Aishwarya S,
Gandhi Nagar,
Mudichur,
Tamil Nadu - 600048.

Dear Ms. Aishwarya,

LETTER OF OFFER

With reference to your application, the subsequent interviews, and the discussions we have held with you, we are pleased to offer you the position of "Executive – Molecular Genetics" in our Head Office on a CTC of Rs.2, 71,619/- (Rupees Two Lakhs Seventy One Thousand Six Hundred Nineteen Only) p.a. the formal Letter of appointment shall be issued at the time of your joining duty.

You are requested to join the organization on **22nd August 2023** failing which this letter of offer stands cancelled.

You are requested to return the duplicate copy of this letter as a token of acceptance of our offer of appointment.

On your date of joining, you are required to produce the following documents to the HRD for verification and records:

1. Relieving Order from the previous employer
2. Salary Slip of last drawn Salary
3. Attested copy of Testimonials (X Certificate for Age Proof, XII and educational certificates)
4. Certificates of previous training programs / conferences/seminars attended.
5. ID Proof where copy of Passport if available or the Voter ID card may be submitted.
6. Medical Fitness Certificate from a registered medical practitioner mentioning your blood group.
7. Four Passport size photographs.
8. Aadhaar Card

While welcoming you to our organization, we wish you a long and fruitful career ahead.

For LifeCell International Private Limited

Thomas Keerthi F
Vice President – Human Resources

B. Kalpane
Principal
PRINCE SHRI VENKATESHWARA
ARTS AND SCIENCE COLLEGE
GOWRIVAKKAM, CHENNAI-600 073



Optum Health & Technology (India) Pvt. Ltd.

ITC Green Centre, Northeast Wing, 3rd Floor,
No.18, Banaswadi Main Road, Maruthi Seva Nagar
Bangalore 560005

optum.com

16th June 2023

Aishwarya Sarakesi,
No. 23, Sirpin Street, Guduvancherry,
Chennai, Tamil Nadu - 603202.

Dear Aishwarya Sarakesi,

Further to your recent meetings and discussions with us, we are pleased to offer you employment with **Optum Health & Technology (India) Private Limited** ("the Company") in the position of **Process Associate** at the Company's office located at **Chennai**, on the terms and conditions set out hereinafter.

EMPLOYMENT

Your effective date of joining shall be no later than **June 21st, 2023**. Your employment with the Company shall be subject to successful pre and/or post-employment background checks, accuracy of the testimonials and information provided by you and your being free from any contractual restrictions preventing you from accepting this offer or starting work with us on the above-mentioned date. You, if so asked by the Company, shall disclose on your own behalf and, if married, on your spouse's behalf full details of any external directorships held and any personal business interests including partnerships, shareholdings and trusteeships; involvement in any other business ventures involving unlimited liability; personal liabilities in connection with business activities; and involvement in other positions external to the Company and acceptance by the Company of those external interests.

Please note that if during the pre or post-employment background checks, the background checking agency gives a negative report or in the event of unsatisfactory result of your pre or post-employment background checks, this letter of appointment shall stand revoked automatically (whether you have accepted it or not) and, if you have already commenced employment with the Company, such employment shall automatically terminate without giving rise to any claim for compensation or damages in your favor, but without prejudice to Company's rights and remedies against you.

Any reference to the Company's policies in this offer letter means OHT-Epi Source policies.

PROBATION

You shall serve a minimum probation period as follows from the date of your joining the Company ("Probation"); following which your employment with the Company shall be confirmed.

- 4-6 months for Trainees & Medical Coders
- 6 months for Executive coder to Team coach/QA and support functions
- 6-9 months for TL to AM

The Company reserves the right to extend the Probation period for an additional 90 days in the event of your performance being dissatisfactory. You shall be deemed to continue on Probation until you are confirmed and your confirmation has been communicated to you.

Your performance shall be evaluated according to your efficiency, punctuality, conduct, maintenance of discipline and in accordance with the Company's regulations or policies existing now or in future. It shall be your responsibility to read, peruse and follow Company's regulations/policies, handcopies whereof shall be made available to you upon request, but which otherwise are available on the Company's website or HRMS portal.

During the period of Probation, either the Company or you may at any time terminate this letter of appointment without cause by giving in writing to the other party, One Month notice or in lieu thereof a sum equal to the amount or pro-rated amount of salary which would have accrued to you during the period or remaining period of notice. You shall not be entitled to any notice pay if your employment is terminated in accordance with condition 7.6 of Appendix 3 to this letter of appointment.

B. Kalpana

Registered Office: ITC Green Centre Northeast Wing 3rd Floor, No. 18, Banaswadi Main Road Maruthi Seva Nagar Bangalore 560005

CIN: U7410KA2006FTD000215, Phone: +91 80 4267300 Email: hrcontact@optum.com, Website: www.optum.com

PRINCIPAL

**PRINCE SHRI VENKATESHWARA
ARTS AND SCIENCE COLLEGE
GOWRIVAKKAM, CHENNAI - 600 073.**



Optum Health & Technology (India) Pvt. Ltd.

ITC Green Centre, Northeast Wing, 3rd Floor,
No.18, Banaswadi Main Road, MaruthiSeva Nagar
Bangalore 560005

optum.com

Kindly sign and return the duplicate copy of this letter of appointment along with the Appendixes, as a token of your acceptance of the terms and conditions set out herein. Also, please initial each page of this letter of appointment and the Appendixes.

Please note that by signing this letter of appointment, you have agreed to accept the employment with the Company on the terms and conditions set out herein. Upon your signature and return to us, this letter of appointment shall be treated as an employment agreement and the terms and conditions of this letter of appointment shall govern your employment with the Company.

This letter of appointment shall automatically stand revoked in the event you do not join the Company on or before the effective date mentioned in this letter of appointment.

It is a pleasure to welcome you as a part of Optum Health and Technology (India) Private Limited. We are confident that your employment with the Company shall prove mutually beneficial and rewarding and we look forward to having you join us.

Congratulations and welcome to Optum Health and Technology (India) Private Limited. On your first day of employment, please report to our office located at Chennai at 8.30 AM along with the documents as mentioned in the Appendix '2'. Should there be a change in your start date, it is mandatory that the same be communicated to us a week in advance.

Aishwarya Sarakesi, we thank you for considering Optum Health and Technology (India) Private Limited as your future employer! We have bold objectives:

- Improve the lives of others;
- Change the landscape of health care forever;
- Leave the world a better place than we found it.

Joining us, shall put you amongst a team that is committed to excellence in everything we do. We are passionate, energetic and focused. You'll be sharing a culture of leadership and excitement as you begin to do your life's best work."

For Optum Health and Technology (India) Private Limited

Amber Alam - Director

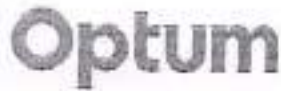
I accept this letter of appointment on the terms and conditions as described herein.

ACKNOWLEDGEMENT:

Aishwarya

B. Kalpana
Principal
PRINCE SHRI VENKATESHWARA
ARTS AND SCIENCE COLLEGE
SOWRIVAKKAM, CHENNAI-600 073

Date: 16/06/23



Optum Health & Technology (India) Pvt. Ltd.

ITC Green Centre, Northeast Wing, 3rd Floor,
No.18, Banaswadi Main Road, Maruthi seva Nagar
Bangalore 560005

optum.com

ANNEXURE

Name : Aishwarya Saraked		
Designation : Process Associate		
SALARY COMPONENTS	ANNUALLY (₹)	MONTHLY (₹)
Basic	1,02,001	8,501
HRA	75,000	6,250
Statutory Bonus	7,000	583
Provident Fund	21,600	1,800
Gratuity	4,907	409
Mediclam Insurance	7,044	587
Other Allowances	82,448	6,871
CTC	3,00,000	25,000

The Gratuity accrued is payable to the employee as per the provisions of the Payment of Gratuity Act. The structure is subject to tax deduction as applicable at source and applicable statutory rules.

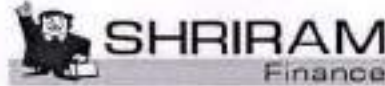
CTC is a confidential information. Disclosure of your CTC will be considered as violation of code of conduct.

B. Kalpane

Registered Office: ITC Green Centre Northeast Wing, 3rd Floor, Banaswadi Main Road, Maruthi seva Nagar Bangalore 560005

Optum Health & Technology (India) Pvt. Ltd. Phone: +91 80 42673000 Email: hr@optum.com, Website: www.optum.com

PRINCIPAL
PRINCE SHRI VEENKATESHWARA
ARTS AND SCIENCE COLLEGE
GOWRIVAKKAM, CHENNAI - 600 073.



December 16, 2023

Ref No: CAN088037

Mr. AJAY RAKHUL K

E-207, Periyar Nagar,
Vadukapattu, Medavakkam,
Tamil Nadu-600100.
Mob No.: 8675310602

Dear Mr. AJAY RAKHUL K

SUB: EMPLOYMENT OFFER AS "BUSINESS EXECUTIVE"

This refers to your application & to the subsequent interview you had with us. In this connection, we are pleased to offer you the post of "BUSINESS EXECUTIVE" in the grade of "OP3" in our organization on the following terms and conditions.

6. Your Place of Posting will be at our **THIAGADURGAM** located at, KARUR VYSYA BANK UPSTAIRS, ANNA NAGAR, PRITHIVIMANGALAM, THIYAGADURUGAM, KALLAKURICHI DT, THIAGADURGAM-606202.
7. You shall be responsible for growth & development of our commercial Vehicle Finance Business and Recovery of the territory allotted to you.
8. You will report to the **Branch Head** and shall carry out all assignments as delegated to you from time to time.
You will be paid a total remuneration of **Rs.2,86,320/- p.a.** The Break-up of which is enclosed.
9. You will be entitled for performance based incentive as per company's policy, which will be released at the sole discretion of the management.
9. You will be entitled for Gratuity as per statutory rules.
10. You shall produce the following mandatory documents on the date of joining.
 - a. Passport Size Photos-4 nos.
 - 9 Copy of Pan card & Aadhaar card (compulsory).
 - 10 Copy of Address ID proof.
 - 11 Copy of Educational Qualification (Internet copies of the marksheets are not acceptable). e. Relieving & Experience Letter from Current Employer for Experienced Candidates.
 - 10 Proof of latest 3 months payslips (If applicable).
 - 11 Copy of Driving License is mandatory.
 - 12 Cancelled Cheque/Bank Passbook copy for updation of salary bank account details.
 - 13 Form 11. Employment Form fully filled up (Attached herewith in the Joining Kit).
- (1) Candidate with prior experience has to submit proof of UAN and ESI numbers (Previous Employer) mandatorily failing which Employment will not be considered till the submission of the same. You are also requested to submit E-Aadhar details displaying the number clearly in order to validate with UAN/Other Submissions.

The offer is being made on the particulars of your qualifications, training, experience, age present or previous remuneration and benefits etc. furnished by you in your bio-data/ application for employment in our organization. Should any of the particulars furnished by you be found to be incorrect, and/or any of the documents/certificates submitted by you is found to be not genuine, your services shall liable to be terminated without any notice or notice pay in lieu of notice or any terminal benefits.

This Offer of Employment is valid for a period of 30 days only and the above specified documents along with respective original certificates for verification are mandatorily required to be produced on Date of joining. Any delay in submission, your DATE OF JOINING shall be modified as per statutory regulations. Failure on your part to submit the documents, this offer of employment shall stand automatically cancelled and withdrawn.

We will appreciate if you could send us a confirmation that these terms and conditions are acceptable to you and would join

us at the earliest with intimation to **KRISHNAMOORTHY G-DEPUTY MANAGER- KRISHNAMOORTHY.G@STFC.IN(9952599234)**.

Please sign and return to us the duplicate copy of this letter as a token of your acceptance of this offer.

For **SHRIRAM FINANCE LIMITED**

A. GANESH
SENIOR VICE PRESIDENT

(Accepted)

Disclaimer: SHRIRAM FINANCE LIMITED do not engage any consultants or agencies for recruitments.

B. Kalpana
PRINCIPAL
PRINCE SMRI VENKATESHWARA
ARTS AND SCIENCE COLLEGE
GOWRIVAKRAM, CHENNAI 600 072.

REMUNERATION DETAILS OF MR. AJAY RAKHUL
(BUSINESS EXECUTIVE - OP3)

S.NO.	COMPONENTS	AMOUNT MONTHLY	AMOUNT YEARLY
1.	BASIC SALARY	5500.00	66000.00
2.	HOUSE RENT ALLOWANCE	2000.00	24000.00
3.	MEDICAL ALLOWANCE	1250.00	15000.00
4.	EDUCATION ALLOWANCE	200.00	2400.00
5.	OTHER ALLOWANCE	4260.00	51120.00
6.	VEHICLE ALLOWANCE	2000.00	24000.00
7.	PETROL ALLOWANCE	5000.00	60000.00
8.	TELEPHONE ALLOWANCE	500.00	6000.00
	GROSS	20710.00	248520.00
9.	INSURANCE BENEFITS	250.00	3000.00
10.	PROVIDENT FUND	1800.00	21600.00
11.	BONUS/EXGRATIA	1100.00	13200.00
	CTC	23860.00	286320.00

NOTE:

- Item on Sr.No. 1 to 8 shall be paid through payroll.
- Item on Sr.No. 9 shall be towards insurance benefits.
- Item on Sr.No. 10 is company's contribution towards your Provident Fund.
- Item on Sr.No. 11 as and when declared.

For SHRIRAM FINANCE LIMITED



A.GANESH
SENIOR VICE PRESIDENT

(Accepted)

B. Kalpana
PRINCIPAL
PRINCE SHRI VENKATESHWARA
ARTS AND SCIENCE COLLEGE
GOWRIVAKKAM, CHENNAI-600 077



Dear Ajay Kumar V ,

Greetings from **Dvara Kshetriya Gramin Financial Services Private Ltd!!!**

We are pleased to make you an offer of appointment as Business Support Executive at Tambaram for Dvara KGFS. You are requested to join the company on 16-07-2023.

You will be entitled to a Cost to Company of Rs. 1,45,200.00 (ONE LAKH FORTY FIVE THOUSAND TWO HUNDRED ONLY) comprising the following: - Basic, HRA, Allowances, LTA and retirement benefits, which include Provident Fund and Gratuity as per company policy.

We also have tax friendly component which you may choose for exempting from TDS. This includes Car Maintenance, Attire Allowance, Professional Pursuit Allowance and other such components. These components which you choose will be carved out of the special allowance above mentioned.

In addition to this you will also be eligible for

- i) Mobile & Data card connection as per company policy
- ii) Medical Insurance for self and Family
- iii) Group Personal Accident Insurance & life insurance for self

Please confirm your acceptance by replying this mail to the undersigned. Acceptance letter and all future correspondence should be addressed to Human Resource Department.

Your appointment in the company shall be subject to the verification of the document submitted. If in case the documents submitted are fictitious and poor reference feedback received, under such circumstances your offer shall get revoked without giving you any further reason.

You are requested to kindly submit the following documents before you join the company. The appointment is subject to reference check being done by us. You are also required to send self-attested copies of the documents, as mentioned below, along with the duly-signed offer letter.

Certificates / Documents

1. Certificates:
 - a. Tenth Standard Mark Sheet and Passing
 - b. Twelve Standard Mark Sheet and Passing
 - c. Graduation Mark Sheet and Passing
 - d. Post Graduation (If any) Mark Sheet and Passing
2. Experience / Relieving Letter
3. Acknowledged Resignation Copy
4. Last 3 months Pay Slip / Proof of Last drawn salary & last 3 months bank statement
5. Photo Identification (2 Copies) (Example: PAN Card, Aadhar Card & Driving License)

We look forward having you on board!!!

Huma Tariq
Chief Human Resources Officer

PRINCIPAL
PRINCE SHRI VENKATESHWARA
ARTS AND SCIENCE COLLEGE
GOWRIVAKKAM, CHENNAI-600 073.



IQ/OL/0304231568

21st March 2023

Mr. Ajith A.
Chennai

Dear Ajith,

Quanti is pleased to offer you the position of "Analyst" at grade L1. Your location of reporting is Bengaluru, India.

I. APPOINTMENT

- a. Your date of appointment is effective from the date of joining which shall be as soon as possible but not later than 3rd April 2023.
- b. Probationary period and confirmation as a permanent employee of Quanti (the "company"):
You will be on probation for a period of first 6 months from the date of joining the company and may be confirmed as a permanent employee upon successful completion of your probation. On satisfactory completion of probation period, you shall be confirmed in writing.
- c. Termination during probation:
In the event of your resignation or termination of services, either side will have to give two months' notice or two month's gross salary in lieu thereof.
- d. Your appointment is contingent upon satisfactory reference & background checks including verification of the following:
 1. Completeness and accuracy of the information provided in your curriculum vitae;
 2. Original certificates for confirmation of stated academic and professional qualifications;
 3. Passport, address, driver's license and/or similar documents; and,
 4. Satisfactory character reference check(s) based on the referrals provided.
- e. This appointment is subject to your being certified medically fit by a registered medical practitioner. The company shall have the right to order you to undergo the medical test at any time during your service to determine fitness. In the event of you being found unfit for the work for which you are employed, the company shall have the right to terminate your service based on the said report
- f. You will retire from service on attaining superannuation at the age of 60 years.

II. COMPENSATION

You will be eligible to receive the following:

- a. You will receive a fixed compensation of ₹ 4,00,000 (Four Lakhs Only) per annum. Please find the detailed breakup of salary in Annexure- I.
- b. Your individual remuneration is purely a matter between yourself and the company and has been arrived on the basis of your job, skills specific background and professional merit. We expect you to maintain this information and any changes made therein from time to time as personal and confidential.
- c. The Company has policies that are linked to performance management, career growth and annual compensation review of an employee and these policies shall be applicable to you.

Page 1 of 5



X OTHER TERMS & CONDITIONS

You shall be required to sign certain mandatory agreements, including but not limited to the Confidentiality, Intellectual Property Rights, the Code of Conduct and your employment shall be governed by all the rules and regulations, as amended from time to time, of the Company.

Please confirm that the above terms are acceptable to you and that you accept the appointment by signing a copy of this letter of appointment.
We welcome you to iQuanti family and looking forward to a long rewarding career with us over the years to come.

Yours sincerely,
For iQuanti (India) Private Ltd.

Anupam Pareek
Vice President - Human Resources

B. Kalpana
PRINCIPAL
PRINCE SHRI VENKATESHWARA
ARTS AND SCIENCE COLLEGE
GOWRIVANKAM, CHENNAI 600 044

Offer Letter

Date : Monday, September 4, 2023

Dear Akash A

Congratulations on your decision to be a BYJUITE! At BYJU'S, we are on a mission to help students fall in love with learning across the world. We create learning journeys for every student that address their unique needs and make them lifelong learners. We hope your contributions and passion would help us achieve this mission.

It gives us immense pleasure to formalize your offer and appointment for the position of Faculty - Biology at Think and Learn Private Limited (hereafter referred to as 'BYJU'S' or 'Company') in the Academics - BTC department subject to your acceptance of the offer mentioned in this letter. The letter includes details of your compensation structure, probation and notice periods (Annexure A). As you read through the details, please feel free to reach out to the recruiter who managed your process, with any questions or concerns.

Your date of joining at BYJU'S is Wednesday, September 13, 2023. Your onboarding details will be communicated by BYJU'S Onboarding Team post acceptance of the offer. In case you do not report at your job on or prior to Wednesday, September 13, 2023, the offer shall be deemed to be rejected by you. *Please accept this offer in our HR portal so that we can initiate your onboarding process.* Once initiated, you will be receiving an email confirmation for the same. In case you do not acknowledge and accept this offer letter on the HR portal within two working days, the offer would stand withdrawn.

Position Details and Compensation Overview

Designation	Faculty - Biology
Department	Academics - BTC
Employment Type	TLPL - Regular
Work Location	BTC, D.NO.87/1034, SURVEY NO.565,AND 667C,Reliance Smart & Digital Upstairs, SESHADRI NAGAR, Andhra Pradesh-518002

Fixed Compensation: ₹ 380000

Variable Compensation: ₹ 28000

Total Annual Cost to Company : ₹ 408000

Details of bonuses (if any) are mentioned in Annexure A. You are requested to join the services of the Company not later than Wednesday, September 13, 2023, failing which you may please consider the offer to be withdrawn unless an extension to the date of joining has been mutually agreed in writing. You are requested to signify your acceptance of the terms and conditions by accepting the offer on our HR portal and signing and returning to us the duplicate copy of this letter on your day of Onboarding.

The terms of your employment contract are strictly confidential and should be treated as privileged information between yourself and the Company. You are expected to maintain such information appropriately. We take this opportunity to thank you for the interest you have shown in our organization and look forward to welcoming you on board for a fruitful career with us. We are certain that you will find challenge, satisfaction, and opportunity in your association with the Company.

Best Regards,



B. Kalpana
PRINCIPAL

**PRINCE SHRI VENKATESHWARA
ARTS AND SCIENCE COLLEGE
GOWRIVAKKAM, CHENNAI-600 073.**

Annexure - A

Compensation Details

Name	Akash A
Designation	Faculty - Biology
Date Of Joining	Wednesday, September 13, 2023
Annual Cost To Company(CTC)	₹ 408000
Fixed Compensation	₹ 380000
Variable Compensation	₹ 28000

Earnings

Component Category	Annual
Basic Pay	₹190,000.00
House Rent Allowance	₹95,000.00
PF (Employer Part)**	₹21,500.00
Leave Travel Allowance	₹51,400.00
Adhoc Allowances*	₹0.00
ESIC Employer Contribution	₹0.00
Statutory Bonus	₹12,000.00
Annual Earnings (Fixed CTC + Company PF & ESIC Contribution)	₹358,400.00

Deductions

PF (Employee's Part)**	₹21,500.00
ESIC Employee Contribution	₹0.00
Professional Tax	As per Rules
TDS	As per Rules
Total Annual Net Pay (Before Taxes)**	₹335,800.00

*Adhoc Allowances (if any) provide an array of tax benefits, please refer to the Annexure B for details

**Income Tax and Professional Tax would be deducted from the Total Annual Net Pay basis the government rules. Your take-home salary would be Total Annual Net Pay - Taxes.

***PF administrative charges and EDLI charges as per rules (i.e. at present 1% admin charges, equal to INR 150/- per month towards Employee PF deduction of INR 1800/- per month), will be included in above mentioned CTC.

Bonuses (As Applicable)

Joining Bonus : ₹ 0 Retention Bonus : ₹ 0 Relocation Bonus : ₹ 0

Key Points

1. The Income Tax liability regarding your salary and perks will be governed by the taxation laws of the country as applicable from time to time.
2. The company shall be entitled to deduct, from the above remuneration payable to you, the following contractual, statutory, and compulsory deductions:

- Provident Fund

B. Kalpave
PRINCIPAL
PRINCE SHRI VENKATESHWARA
ARTS AND SCIENCE COLLEGE
GOWRIVAKKAM, CHENNAI-600 073.



MiraMed Ajuba
A GLOBAL SERVICES COMPANY

MiraMed Ajuba Solutions Pvt Ltd

(Formerly Ajuba Solutions (India) Pvt Ltd)

Registered office | 12-02 Tidel Park | 4 Canal Bank Road | Chennai 500113 | India
GSTIN U33AACCA844801ZX

phone
+91 4461885100

OL/AJP-2022/5838

06/12/2022

Akash A
#1/43, Jeeva Street, Lakshmi Nagar,
Mudichur, Tambaram,
Chennai 600045

OFFER LETTER

Dear Akash,

Welcome to MiraMed Ajuba!

We are delighted to offer you the position as "Trainee - Account Executive". Your total compensation (CTC) will be Rs. 330000/- per annum.

Offer Validity: You are required to join duty on or before **14 May 2023** failing which the employment offer stands cancelled. Your appointment is subject to background verification and successful completion of the Induction Training Program in accordance with the Company's Standards.

Probation: You would be on probation for a period of 6 months from the date of your joining duty. Your confirmation will be based on meeting the minimum performance standards set for your process.

Benefits: You will be eligible for the following benefits as per the company HR policies.

1. 24 days annual leave benefit which shall include Privilege leave, Casual leave and Sick leave
2. Performance Incentive / Bonus will be paid based on your performance and competence
3. Mediclaim Insurance coverage for Rs. 2,00,000/- per annum. Coverage for dependent family members will be given on successful completion of first annual appraisal.
4. Personal Accident Insurance for Rs. 5,00,000/-
5. Life Insurance coverage for Rs 6,02,000/-
6. Free transport and food facility is extended to all employees
7. You will be eligible to participate in various Organization Development initiatives and Performance Awards organized by the company
8. You will be eligible for Provident Fund and Gratuity as per the statutory requirements.

For MiraMed Ajuba Solutions Pvt Ltd

Surya D
Head-HR

Accepted and Signed

B. Kalpana
PRINCIPAL

PRINCE SHRI VENKATESHWARA
ARTS AND SCIENCE COLLEGE
GOWRIVAKKAM, CHENNAI - 600074

Private and Confidential



ISO 9001:2015



ISO 27001:2013

CIN NO: U72200TN2000PTC051661

www.mirameditajuba.com

Dated: 29th November 2023

OFFER & APPOINTMENT LETTER

To,
Mr. Akash Perumal

Dear Akash Perumal,

We are glad to inform you that, upon acceptance offer, you will be of this appointed as **Video Designer** at Social Beat, Chennai as per terms and conditions discussed and agreed upon as under:

1. You are expected to join Social Beat on or before 10th December 2023, and your appointment will be effective from the date of your joining.
2. Your monthly salary and annual salary details are included as an annexure 1 to this letter. Your annual CTC will be ₹346,600.00 (Rupees Three Lakh Forty Six Thousand Six Hundred only) which includes an annual bonus of ₹25,000.00 (Rupees Seventy Two Thousand only) payable at the completion of a year.
3. **Induction:** You will undergo a 2-3 day induction/training in Chennai to familiarize you with the various services/solutions of Social Beat.
4. Your future increments or promotion or any other salary increase shall be based on merit/grades considering your periodic and consistent overall performance, business conditions and other parameters fixed from time to time at the discretion of the management and shall not be considered merely as a matter of right.
5. You will be on probation for a period of three months during which the leave policy will not be applicable. After successful completion of your probation, your services as a permanent Team Member will be confirmed in writing.
6. You may end your employment by giving Two months' notice (for confirmed Team Members) Or 30 days of notice (for Team Members on probation), or the Social Beat may terminate your employment by giving you 15 days' notice, in lieu thereof. Team Members on probation can have their service terminated by the Social Beat without any prior notice.
 1. During notice period time, you will ensure that all the assigned work has been completed / handed over to the satisfaction of the Social Beat before you are relieved. The decision on the date on which you will be relieved rests solely with Social Beat. In case you terminate

B. Kalra
PRINCIPAL

PRINCE SHRI VENKATESHWARA
ARTS AND SCIENCE COLLEGE
GOWRIYAKKAM, CHENNAI - 600 073.



genpact

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BFS

Date: May 30, 2023
Akash V
Chennai

Dear Akash

Sub: Appointment letter

We are pleased to offer you an appointment with Genpact ("Company") as **Senior Associate** under the following terms and conditions:

TERMS AND CONDITIONS

1. Your annual Cost to Company (CTC) will be Rs.3,50,000.
2. Your initial place of work will be **India>Bangalore>Bangalore Surya Park IN - Office**. However, your services are transferable, and you may be assigned after reasonable notice, to any location in India or abroad where the Company or any of its associated or customers conducts business. While on transfer you will be governed by the rules, regulations and conditions of service of that location.
3. If at the time of joining, your assigned place of work is different from your current location ("Relocation"), the Company Guest House can be availed by you. The guest house can be availed for a period of 15 days. The Company shall, in lieu of the accommodation provided, make a monthly deduction of Rs. 250 for a period of 24 Months. Further, in case of termination of employment by either party, before such amount has been fully recovered by the Company, the Company shall deduct the balance amount from your full and final settlement.
4. As a Precondition to employment with the Company, it is mandatory for you to obtain registration at the National Skills Registry developed by NASSCOM and furnish proof of registration at the time of joining. Such registration with the National Skills Registry enables the company to assess your credentials from the standpoint of Personal, Academic and career information. The registration also secures your identity and credentials from potential misuse as well as offers increased security for the company.
5. The Company will be working 7 days a week, 24 hours a day. Your shift timings may vary as per business requirement will be duly communicated to you in advance. You will be expected to attend office work unless otherwise required or communicated by the Company, except while travelling on business - as assigned to you by your supervisors. Weekly offs and holidays will be governed as per applicable legislations and the relevant Company Policies.
6. You shall be required to provide the Company all documents and information as set forth in Annexure I of this appointment letter.
7. You will be entitled to leaves subject to prior approval of your supervisor/manager at the Company. Your leave entitlement and accumulation / carry-forward of leave and related aspects will be governed as per the existing Company Policy on the subject.
8. Your appointment has been done after an extensive process for an important position which requires your skills and experience. This appointment may come to an end at the instance of either party by giving the other a notice in writing for one month. Your relieving from the services of the Company would be contingent upon successful serving of the full and complete notice period. Failing to do so would entitle the Company to recover damages for all losses caused due to any shortfall in serving of the full and complete notice period. The Company in addition to its rights to recover damages will not furnish a relieving letter in case of shortfall in the notice period unless such shortfall has been signed off by the appropriate person in the Company. In exceptional situations the Company reserves the right to waive off notice period at its sole discretion.

Genpact India Private Limited

CIN: U73100DL2005PTC307363

Regd. Off: 12A (Ground Floor) Prakash Deep Building 7,

To stay Marg, New Delhi-110001

B. Venkatesh
PRINCIPAL
PRINCE SHRI VENKATESHWARA
ARTS AND SCIENCE COLLEGE
GOWRIVAKKAM, CHENNAI-600 073



genpact

Transformation
Happens Here

17. You are required to submit your relieving letter in original from your previous employer (if applicable) within 60 days of your joining the Company failing which your employment with the Company shall be liable for termination without prior notice.
18. All terms and conditions will be governed by the Company's policies as stated from time to time, and the Company may in its sole discretion as it deems fit revoke or change such policies.
19. The terms of this offer shall be kept strictly confidential. You shall execute all other documents as may be required to give effect to this offer.
20. Any and all disputes arising in connection with the appointment letter shall be referred to arbitration which shall be conducted in accordance with the Arbitration and Conciliation Act, 1996 by a Sole Arbitrator appointed by the General Counsel of the Company. The venue of the Arbitration shall be **Bangalore** and the language shall be English. You agree to submit yourself to the exclusive territorial jurisdiction of courts at **Bangalore**.

Your assignment is effective from **June 29, 2023**.

Kindly sign and return a copy of this letter. Please initial each page in acceptance of the terms and conditions set out herein latest by 15 days from the issuance of the letter else this offer stands automatically withdrawn.

We welcome you and wish you every success in your career with Genpact.

You are requested to come on the joining date at 9:15 am at Genpact, India>Bangalore>Bangalore Surya Park IN - Office

Warm regards,

For Genpact India Pvt. Ltd.

Ritu Bhatia
Senior Vice President - HR

Accepted and Agreed

Akash V

Genpact India Private Limited CIN:
U73100DL2005PTC307363
Regd. Off.: 12A (Ground Floor) Prakash Deep Building 7,
Tolstoy Marg, New Delhi-110001

B. Kalpana
PRINCIPAL
PRINCE SHRI VENKATESHWARA
ARTS AND SCIENCE COLLEGE
GOWRIWAKKAM, CHENNAI-600 073.



Extramarks Education India Private Limited

7th Floor, Urma Business Park, A-95B,
Sector 13C, Roza, Gurgaon, Haryana,
Uttar Pradesh 201304

Date: 24th August, 2023

Dear Akilandeshwari S,

Subject : Offer letter of employment as **Business Development Executive**.

With reference to your application and subsequent interview with us, we are pleased to offer you the position of **Business Development Executive**. Your cost to company (CTC) will be **Rs. 420,000** (Rupees Four Lakh Twenty Thousand Only) Per Annum and other terms of service shall be as per the discussion you had with us. The compensation details are as follows -

Components	Per Annum	Per Month
Basic Salary	210,000	17,500
HRA	105,000	8,750
Special Allowances	65,904	5,492
Employer's Contribution to EPF	21,600	1,800
Statutory Bonus	17,496	1,458
Total CTC Per Annum	420,000	35,000

We would expect you to join as early as possible but not later than **03-Oct-2023** at the office located at **Bangalore, Karnataka** beyond which the offer would stand withdrawn, unless a new date is mutually agreed upon, and confirmed in writing.

You are being offered the above position on the basis of authenticity of the information, preliminary documents (if any) provided/submitted by you about your education, experience etc. This offer letter (including the appointment, if made) can be withdrawn/terminated at any point in time (without any legal liability on the Company), if the information provided by you is/are found to be untrue/false.

Your services are transferable, with reasonable notice, to any location in India or overseas where the company conducts its businesses, or to any subsidiary, associate or group company whether now existing or yet to be formed. Such transfer / deputation will be according to the rules of the company in force at that time.

During the term of your employment, should you desire to leave the services of the Company, you will have to give to the Company **one month'** notice or salary in lieu thereof. Similarly, the Company shall be entitled to terminate your employment at any time by giving you **one month'** notice or salary in lieu thereof. However, the Company may terminate your employment with immediate effect by a notice in writing (without payment of salary) in the event of your misconduct, negligence, fraud, breach of terms of employment or Company policy, criminal conviction and prolonged unauthorized absence.

B. Kalpana
PRINCIPAL

**PRINCE SHRI VENKATESHWARA
ARTS AND SCIENCE COLLEGE
GOWRIVAKKAM, CHENNAI-600 073**



Extramarks Education India Private Limited
9th Floor, Urwa Business Park, A-95B
Sector 73B, Noida, Gautam Budh Nagar,
Uttar Pradesh 201304

You agree, acknowledge, and authorize the Company to carry out necessary verification, background check on you (which may be carried out by a third party) from your institution, college, previous employer etc. Should the Company receive any negative feedback during such verification, background check, the Company shall be well within its right to withdraw/terminate this offer letter (including your appointment, if made) without any legal liability on the Company.

We are confident you will find this new opportunity both challenging and rewarding. We are excited to have you on board and wish you a great career ahead!

Sincerely,

Singhrityanam Khan

HR Department

I have been explained the terms and conditions of my employment and I have understood the same and accept them entirely. I shall join service on or before 03-Oct-2023.

S. Anilandeswarar
Accepted

B. Kalpane
PRINCIPAL
PRINCE SHRI VENKATESHWARA
ARTS AND SCIENCE COLLEGE
GOWRIVAKKAM, CHENNAI-600 073.



Date: 24-11-2023

Subject: Offer of Employment

Dear Akshaya S,

Heartiest Congratulations to you!

HDFC Life is delighted to offer you the full-time position of Executive Trainee in our contingent upon your successful clearance of MBA/Post Graduate examination.

A detailed Compensation structure is enclosed here with (Annexure1) for your reference. An appointment letter along with the terms and conditions of employment will be issued to you after joining. **Your joining will be subject to your successful clearance of On-boarding Assessment post your pre-joining training.**

We are extremely excited to have you onboard. We are looking forward to receiving your acceptance of the offer on the duplicate copy of this letter. Please attach your resume and two passport size photographs with the same.

For & on behalf of
HDFC Life Insurance Company Limited

A handwritten signature in black ink, appearing to read "Sushil".

Sushil Chander
Vice President – Human Resources



Annexure 1

Date: 24-11-2023

Name: Akshaya S

Designation: Executive Trainee

Band: J2

CTC STRUCTURE		
Components	Per Annum	Per Month
(I) Fixed Pay		
Basic	142,500	11875
House Rent Allowance	85,500	7125
Other Allowance	117,992	9833
Bonus	48,046	4004
(II) Reimbursements		
LTA	11,875	990
Fuel	21,600	1800
Mobile Handset	10,000	833
Total Fixed Pay and Reimbursements	437,512	36,460
(III) Retirals		
Provident Fund	21,600	
Gratuity	6,888	
(IV) Valued Benefits		
Group Insurance Benefit	9,000	
Fixed Cost to Company (FCTC)	475,000	

Other Benefits (as per prevalent Company Policy):

Group Term Insurance: Term cover of INR 12,00,000
Mediclam: INR2,00,000 for self and dependents

Date : 12th June, 2023

Private & Confidential

To,
Aitrin Rexi,

Subject: Offer Letter

Dear Aitrin Rexi,

It gives us great pleasure to welcome you to be a part of Expertrons Technologies Pvt. Ltd. family.

Further to your application and subsequent interview, we are pleased to offer you the position of **Business Development Executive**. Your date of joining would be **15th June 2023**.

We will be offering you this position at an emolument of Rs. 4,20,000 (Four Lakhs Twenty Thousand Only) per annum, which includes a (Fixed Gross Monthly Component of Rs. 27,500/- Fixed Incentive (disbursed quarterly) Component of Rs. 2,500/- and Monthly Variable Component of Rs. 5,000/-) per month consolidated as mentioned in Annexure A. The organization currently adheres to a two months' probation period. During this time you should evaluate the position to make certain it satisfies your job expectations and needs while management evaluates your suitability for the position.

We believe that our team is our biggest strength and we take pride in hiring ONLY the best and the brightest. We are confident that you would play a significant role in the overall success of the venture and wish you the most enjoyable, learning packed and truly meaningful job experience with Expertrons.

Your appointment will be governed by the terms and conditions presented in Annexure A.

In addition to the key policies mentioned on the following pages, you will also be required to abide by the internal company policies that are in force and amended from time to time. The detailed policies can be found on our HRMS. Please go through them immediately upon joining.

We look forward to you joining us. Please do not hesitate to call us for any information you may need. Also, please sign the duplicate of this offer as your acceptance and forward the same to us.

B. Kalpana
PRINCIPAL

**PRINCE SHRI VENKATESHWARA
ARTS AND SCIENCE COLLEGE
GOWRIVAKKAM, CHENNAI-600 073.**



Facebook @expertrons
Instagram @expertrons
LinkedIn @expertrons

26. Preceding, during and succeeding the period of employment, (i) you agree that you will not disparage or criticize the Company or its Affiliates, or their respective businesses, management, directors, business practices, or equity holders (the "Company Entities") and that you will not otherwise do or say anything that could disrupt the good morale, or otherwise harm the interests or reputations, of the Company Entities and (ii) you agree that you will not disparage or criticize the product, services or the offerings of the company on any public forum, blogs, social network etc. In case of breach of this clause, the company will be liable to take legal action against you.

27. You need to report to the office. Address: B1 - 401, Kanakia Boomerang, Chandivali Farm Road, Yadvav Nagar, Chandivali, Powai, Mumbai, Maharashtra-400072.

I have negotiated, agreed, read, and understood all the terms and conditions of this job letter as well as Annexure hereto and affix my signature in complete acceptance of the terms of the letter.

Congratulations!

Warm Regards,

Krishna

Krishna Saparlya
HR Manager

Date: 15/6/23
Name: Athin Rexi
Place: Chennai
Signature: *Athin Rexi*

B. Kalpane
PRINCIPAL
PRINCE SHRI VENKATESHWARA
ARTS AND SCIENCE COLLEGE
GOWRIVAKKAM, CHENNAI-600 073.



Optum Health & Technology (India) Pvt. Ltd.

ITC Green Centre, Northeast Wing, 3rd Floor,
No.18, Banaswadi Main Road, Maruthiseva
Nagar Bangalore 560005

optum.com

20-02-2023

Ambika S,
No-36, Ganapathy Nagar, Sithalapakkam
Chennai, Tamil Nadu, 600126.

Dear Ambika S,

Further to your recent meetings and discussions with us, we are pleased to offer you employment with **Optum Health and Technology (India) Private Limited** ("the Company") in the position of **Junior Coder - MCC** at the Company's office located at Chennai, on the terms and conditions set out hereinafter:

EMPLOYMENT

Your effective date of joining shall be no later than **20-06-2023**. Your employment with the Company shall be subject to successful pre and/or post-employment background checks, accuracy of the testimonials and information provided by you and your being free from any contractual restrictions preventing you from accepting this offer or starting work with us on the above-mentioned date. You, if so asked by the Company, shall disclose on your own behalf and, if married, on your spouse's behalf full details of any external directorships held and any personal business interests including partnerships, shareholdings and trusteeships; involvement in any other business ventures involving unlimited liability; personal liabilities in connection with business activities; and involvement in other positions external to the Company and acceptance by the Company of those external interests.

Please note that if during the pre or post-employment background checks, the background checking agency gives a negative report or in the event of unsatisfactory result of your pre or post-employment background checks, this letter of appointment shall stand revoked automatically (whether you have accepted it or not) and, if you have already commenced employment with the Company, such employment shall automatically terminate without giving rise to any claim for compensation or damages in your favor, but without prejudice to Company's rights and remedies against you.

Any reference to the Company's policies in this offer letter means OHT-Epi Source policies.

PROBATION

You shall serve a minimum probation period as follows from the date of your joining the Company ("Probation") following which your employment with the Company shall be confirmed.

- 4-6 months for Trainees & Medical Coders
- 6 months for Executive coder to Team coach/QA and support functions
- 6-9 months for TL to AM

The Company reserves the right to extend the Probation period for an additional 60 days in the event of your performance being dissatisfactory. You shall be deemed to continue on Probation until you are confirmed and your confirmation has been communicated to you.

Your performance shall be evaluated according to your efficiency, punctuality, conduct, maintenance of discipline and in accordance with the Company's regulations or policies existing now or in future. It shall be your responsibility to read, peruse and follow Company's regulations/policies, hardcopies whereof shall be made available to you upon request, but which otherwise are available on the Company's website or HRMS portal.

Registered Office: ITC Green Centre Northeast Wing 3rd Floor, No. 18, Banaswadi Main Road Maruthiseva Nagar Bangalore 560005

CIN: U74910KA2006PTC038515, Phone +91 80 4257300 Email:incontact@optum.com, Website:www.optum.com

B. Kalpana
PRINCIPAL
PRINCE SHRI VENKATESHWARA
ARTS AND SCIENCE COLLEGE
GOWTHIAKKAM, CHENNAI - 600 073.



Optum Health & Technology (India) Pvt. Ltd.

ITC Green Centre, Northeast Wing, 3rd Floor,
No.18, Banaswadi Main Road, Maruthiseva
Nagar Bangalore 560005

optum.com

Current Compensation Structure

Component	ANNUAL (INR)	MONTHLY (INR)
Basic	71,875	5,990
HRA	52,850	4,405
Statutory Bonus	7,000	583
Provident Fund	18,186	1,516
Gratuity	3,458	289
Mediclaime Insurance	7,044	584
ESIC	5,751	479
Other Allowances	45,234	3,770
CTC	2,11,397	17,616
Total CTC	2,11,397	

Registered Office: ITC Green Centre Northeast Wing 3rd Floor, No. 18, Banaswadi Main Road Maruthiseva Nagar Bangalore 560005

CIN: U74910KA2005PTC036515, Phone +91 80 4257300 Email:incontact@optum.com, Website:www.optum.com

B. Kalpana
PRINCIPAL
PRINCE SHRI VENKATESHWARA
ARTS AND SCIENCE COLLEGE
GOWRIVAKKAM, CHENNAI - 600 072.



SHRIRAM
Finance

December 16, 2023

Ref No: CANOBS056
Ms. AMIRTHANAVINA K C
4, Gandhi Street,
Madambakkam, Chennai,
Tamil Nadu-600126.
Mob No.: 8887321670

Dear Ms. AMIRTHANAVINA K C ,

SUB: EMPLOYMENT OFFER AS "BUSINESS EXECUTIVE"

This refers to your application & to the subsequent interview you had with us. In this connection, we are pleased to offer you the post of "BUSINESS EXECUTIVE" in the grade of "OP3" in our organization on the following terms and conditions.

6. Your Place of Posting will be at our **THIAGADURGAM** located at, KARUR VYSYA BANK UPSTAIRS, ANNA NAGAR, PRITHIVIMANGALAM, THIYAGADURUGAM ,KALLAKURICHI DT, THIAGADURGAM-606202.
7. You shall be responsible for growth & development of our commercial Vehicle Finance Business and Recovery of the territory allotted to you.
8. You will report to the **Branch Head** and shall carry out all assignments as delegated to you from time to time.
You will be paid a total remuneration of **Rs.2,86,320/- p.a.** The Break-up of which is enclosed.
9. You will be entitled for performance based incentive as per company's policy, which will be released at the sole discretion of the management.
9. You will be entitled for Gratuity as per statutory rules.
10. You shall produce the following mandatory documents on the date of joining.
 - a. Passport Size Photos-4 nos.
 - 9 Copy of Pan card & Aadhaar card (compulsory).
 - 10 Copy of Address ID proof.
 - 11 Copy of Educational Qualification (Internal copies of the marksheets are not acceptable).
 - e. Relieving & Experience Letter from Current Employer for Experienced Candidates.
 - 10 Proof of latest 3 months payslips (If applicable).
 - 11 Copy of Driving License is mandatory.
 - 12 Cancelled Cheque/Bank Passbook copy for updation of salary bank account details.
 - 13 Form 11, Employment Form fully filled up (Attached herewith in the Joining Kit).
- (i) Candidate with prior experience has to submit proof of UAN and ES1 numbers (Previous Employer) mandatorily failing which Employment will not be considered till the submission of the same. You are also requested to submit E-Aadhar details displaying the number clearly in order to validate with UAN/Other Submissions.

The offer is being made on the particulars of your qualifications, training, experience, age present or previous remuneration and benefits etc. furnished by you in your bio-data/ application for employment in our organization. Should any of the particulars furnished by you be found to be incorrect, and/or any of the documents/certificates submitted by you is found to be not genuine, your services shall liable to be terminated without any notice or notice pay in lieu of notice or any terminal benefits.

This Offer of Employment is valid for a period of 30 days only and the above specified documents along with respective original certificates for verification are mandatorily required to be produced on Date of joining. Any delay in submission, your **DATE OF JOINING** shall be modified as per statutory regulations. Failure on your part to submit the documents, this offer of employment shall stand automatically canceled and withdrawn.

We will appreciate if you could send us a confirmation that these terms and conditions are acceptable to you and would join us at the earliest with intimation to **KRISHNAMOORTHY G-DEPUTY MANAGER-KRISHNAMOORTHY.G@STFC.IN(9952599234)**.

Please sign and return to us the duplicate copy of this letter as a token of your acceptance of this offer.

For **SHRIRAM FINANCE LIMITED**

A.GANESH
SENIOR VICE PRESIDENT

(Accepted)

Disclaimer: SHRIRAM FINANCE LIMITED do not engage any consultants or agencies for recruitments.

B. Kalpana
PRINCIPAL
PRINCE SHRI VENKATESHWARA
ARTS AND SCIENCE COLLEGE
GOWRIVAKKAM, CHENNAI-600 073.




REMUNERATION DETAILS OF MS.AMIRTHANAVINA K C
(BUSINESS EXECUTIVE - OP3)

S.NO.	COMPONENTS	AMOUNT MONTHLY	AMOUNT YEARLY
1.	BASIC SALARY	5500.00	66000.00
2.	HOUSE RENT ALLOWANCE	2000.00	24000.00
3.	MEDICAL ALLOWANCE	1250.00	15000.00
4.	EDUCATION ALLOWANCE	200.00	2400.00
5.	OTHER ALLOWANCE	4260.00	51120.00
6.	VEHICLE ALLOWANCE	2000.00	24000.00
7.	PETROL ALLOWANCE	5000.00	60000.00
8.	TELEPHONE ALLOWANCE	500.00	6000.00
	GROSS	20710.00	248520.00
9.	INSURANCE BENEFITS	250.00	3000.00
10.	PROVIDENT FUND	1800.00	21600.00
11.	BONUS/EXGRATIA	1100.00	13200.00
	CTC	23860.00	286320.00

NOTE:

1. Item on Sr.No. 1 to 8 shall be paid through payroll.
2. Item on Sr.No. 9 shall be towards insurance benefits.
3. Item on Sr.No. 10 is company's contribution towards your Provident Fund.
4. Item on Sr.No. 11 as and when declared.

For SHRIRAM FINANCE LIMITED


A.GANESH
SENIOR VICE PRESIDENT

(Accepted)

B. Kalpana
PRINCIPAL
PRINCE SHRI VENKATESWARA
ARTS AND SCIENCE COLL.,
GOWRIVAKKAM, CHENNAI-600 071.

November 02, 2023

Amirtha Kannan
Mudichur,
Tambaram, Chennai-600045

OFFER LETTER

Dear Amirtha Kannan,

Here at Navi, we believe that a company should be measured by the quality of its people. That's why we invest significant time and resources in hiring the best.

With that in mind, it gives me great pleasure to say: Welcome Aboard!

Navi is on a mission to make financial services simple, accessible and affordable and in doing so, we hope to positively impact millions of lives.

In the following pages, you will see the key terms and conditions that govern your employment and the details of your compensation and benefits.

Please note that this offer is subject to the successful completion of background and credential checks.

We look forward to a mutually rewarding, positively challenging and meaningful relationship.

We hope that this opportunity gives you the chance to do some of the best work of your life.

Sincerely,
For Navi Technologies Limited



Akanksha Chaturvedi
(Head - HR)

B. Kalpana
PRINCIPAL
PRINCE SHRI VENKATESHWARA
ARTS AND SCIENCE COLLEGE
GOWRIVAKKAM, CHENNAI - 600 073.

E: info@navi.com
T: +91 80 46306900
www.navi.com
CIN: U72900KA2018PLC119297

Navi Technologies Limited
Formerly known as Navi Technologies Pvt Ltd
Second Floor, AMR Tech Park,
Sy.No 23 & 24, Hongasandra Village,
Hosur Road, Bangalore, Karnataka
560068

TERMS & CONDITIONS OF EMPLOYMENT

Your employment with Navi Technologies Limited ("Company") shall be on the following terms and conditions:

JOB ASSIGNMENT

- **Joining Date:** Your date of joining will be on or before **December 07, 2023** ("Joining Date").
- **Duties:** You will be employed in the position of **Executive 2**.
- **Location:** Your initial place of posting will be **Bengaluru**. However, you may be posted/transferred/seconded to any other place or offices of the Company or its affiliates including other group companies, subsidiaries, joint venture companies etc., as the Company may from time to time deem necessary, either in India or abroad. On such posting, you will be governed by the terms and conditions of service applicable to the new assignment, which shall however not be in any manner detrimental to the terms and conditions applicable to you immediately prior to such transfer.
- **Transfers:** You may be transferred to the rolls of a third party as the Company may deem necessary, provided the Company shall ensure that: (i) any such transfer shall be in compliance with applicable laws; (ii) your services to the Company shall not be interrupted by and upon such transfer; (iii) your compensation package shall not be curtailed or reduced or in any manner be unfavorably affected due to such transfer; (iv) such third party shall acknowledge your continuity of service for the purpose of computation of compensation and other applicable allowances and statutory benefits; and (v) there shall be no material change in your role and responsibilities. You hereby consent to such transfer and agree to promptly execute all documents in connection hereof with the Company and/or the third party and do all such acts, deeds and things as might, in the opinion of the Company, be necessary to give full effect to the terms of the transfer, including resigning from the Company.
- **Exclusive Services:** Your employment with the Company is on a full-time basis. While you are in the services of the Company, you are not permitted to directly or indirectly, engage yourself or devote any time or attention to any full time or part time employment, trade, business or occupation, with or without remuneration, for any third person or concern (including self-employment) unless otherwise agreed by the Company.

COMPENSATION & LEAVE

- **Compensation:** Your yearly total CTC, encompassing benefits and additional allowances, would amount to **Rs.5,00,000 per annum**
- **Leave:** You will be eligible for leave as specified in the Company Leave Policy which is in force and as may be modified from time to time.

BACKGROUND & CREDENTIALS

- The Company shall be entitled to conduct background and reference checks at any time, and your employment shall always be conditional on the result of such checks. In the event the results of such checks are unsatisfactory on any account, the Company may, in its sole discretion, terminate your employment without any notice.
- For this purpose, you explicitly consent to independent background checks by the Company or third-parties appointed by the Company, which will include the collection and transfer of your data by the Company for purposes related to your employment and agree to take all reasonable steps the Company may seek to facilitate the same.
- You must at all times keep your manager notified of any information about you with respect to: (i) any criminal conviction that may arise (excluding traffic violations), including, without limitation, bribery or fraud; (ii) any adverse claims that may be passed by a court of law against You; or (iii) any other proceedings that will make You personally liable before a court or a tribunal.

PROBATION

- The first 90 (Ninety) days from your Joining Date, will be the period during which your suitability for the position to which you have been appointed will be assessed ("Probationary Period"). The Company reserves the right to extend your Probationary Period if in its opinion such extension is necessary. If you fail to meet the Company's criteria to the satisfaction of your manager, during the Probationary Period,

B. Kalpana
PRINCIPAL
PRINCE SHRI VENKATESHWARA
ARTS AND SCIENCE COLLEGE
GOWRIVAKKAM, CHENNAI - 600 072.



Provisional Offer

Date:04.06.2023

Process: AES Process

Dear Anand.M

In connection to the interview you had with us, we are happy to give you a provisional offer for the position of Associate Trainee at Altruist Customer Management India Pvt Ltd, with the below mentioned conditions.

- You will need to join us **YTC** failing which this offer is void.
- Your Monthly Net Take - home Salary would be INR 27,100/- Per Month
- Your training will be 30 days and Rs.7500/- will be provided as your Training stipend.
- Training stipend will be applicable only on successful completion of your training certification.
- Your DOJ will be considered from day 1 Training start date.
- No Deductions of PF / ESI etc.
- You will have to login for 9 hours every day (i.e., 8 Hours of work and 1 Hour Break)
- The payroll cycle will be calculated from (25th to 25th) of every month and the salary will be credited 7th of every month.

Please report at 9 AM on your date of joining with the below mentioned documents.

- Education Credentials - SSLC and HSC / Diploma certificate / Degree certificate (Mandatory)
- Proof of DOB- SSLC mark sheet / voters id / Pan card / Aadhar card (Mandatory)
- Proof of residence - Voters id / Pan card / Ration card/ Aadhar card (Mandatory)

We look forward to your joining with Altruist Technologies India Pvt.Ltd

For Altruist Technologies India Pvt.Ltd

A. Nithya
Authorized Signatory

I accept the offer on the terms and conditions outlined.

Date: 9 / 6 / 23 .

Candidate Signature *Anand*

B. Kalpana
PRINCIPAL
PRINCE SHRI VENKATESHWARA
ARTS AND SCIENCE COLLEGE
GOWRIVAKKAM, CHENNAI-600 073.

Offer Letter Agreement
(Private and Confidential)

Date: 11th August 2023

Name: Anantharaman V

Designation: Business Development Executive

We are pleased to offer you the position of **Business Development Executive** with us here at **Nibav Lifts Private Limited**. We sincerely hope you would achieve new heights in your professional growth as well as make a significant contribution to the success of the company while working with us.

Commencement Date

Your joining date is **11th August 2023**

Working Location

Ideally, you'll be based in **Bengaluru**, but August require to travel or relocate to our other Office locations as per the requirement of the market or your reporting manager.

Remuneration

Your remuneration would be as given below and will be paid on the 31st of every succeeding month.

Components	Per Month (in Rs)	Per Annum (in Rs)
Basic	14,000	1,68,000
HRA	7,000	84,000
Special Allowance	11,150	1,33,800
Travel Allowance	1,600	19,200
Medical Allowance	1,250	15,000
Gross	35,000	4,20,000

Applicable TDS will be deducted.

*For any loss or damage of personal belongings, the company will not be responsible for the same.

B. Kalpana
PRINCIPAL

Nibav Lifts Pvt Ltd

PRINCE SHRI VENKATESHWARA
ARTS AND SCIENCE COLLEGE
GOWRIVAKKAM, CHENNAI - 600 073.

Office Address: Nibav Towers, No.115, Kazura Garden, 1st Street, Neelangarai, Chennai - 600 115

Registered Address: Nibav Building, No 11, LB Rd, Adyar, Chennai, Tamil Nadu - 600 020

Ph: +91-44-2490 2828, E-mail: info@nibavlifts.com | CIN: U31100TN2019PTC132681 | ISO 9001 : 2015 Certified

22. Applicable Law and Jurisdiction

This Agreement shall be governed by and construed in accordance with the laws of the land which shall be Tamil Nadu. Each party hereby irrevocably submits to the exclusive jurisdiction of the courts of Chennai for the adjudication of any dispute (Civil or Criminal) hereunder or in connection herewith.

Welcome and Acceptance

We would like to take this opportunity to welcome you to Nibav Lifts Private Limited and wish you a long and rewarding career with us.

For Nibav Lifts Private Limited,



Balaraman P

HR Operations Team Lead

I hereby accept the terms and conditions of this offer letter agreement.

Name: _____

Signature: _____

Date: _____

*All the terms and condition are subject to change and will be notified by the company.

B. Kalpana
PRINCIPAL
**PRINCE SHRI VENKATESHWARA
ARTS AND SCIENCE COLLEGE**
GOWRIVAKKAM, CHENNAI - 600 073.

Nibav Lifts Pvt Ltd

Office Address: Nibav Towers, No.115, Kazura Garden, 1st Street, Neelangurni, Chennai - 600 115

Registered Address: Nibav Building, No 11, LB Rd, Adyar, Chennai, Tamil Nadu - 600 020

Ph: +91-44-2490 2828, E-mail: info@nibavlifts.com | CIN: U31100TN2019PTC132681 | ISO 9001 : 2015 Certified

SYLPOX

Technologies

February 06, 2023

Ananthi R

Dear Ananthi,

Congratulations!!!

We are pleased to offer you a position of "Business Analyst - Trainee" at Sylpox Technologies Pvt. Ltd., Chennai. You shall be on a probation period of six months from the date of joining the company. On completion of probation period and subject to your performance being found satisfactory, you shall be confirmed by a letter to this effect, furnished to you by management. Company reserves the right to prepone, postpone or cancel the joining due to unforeseen circumstances.

Please find the details as below.

Start Date: June 21, 2023

Working Hours: The normal working hours are 11:00 a.m. to 8:00 p.m. with 45 minutes lunch break Monday through Saturday. However, due to business exigencies employees may be required to work at different timings which may be prescribed by the manager from time to time.

Location: Chennai

Compensation: INR 28,000/month

Responsibilities: You shall be required to carry out all such duties as may be assigned by Tech Lead/mentor or immediate supervisor from time to time. Your employment will embrace functions, activities, and duties reasonably necessary, incidental, and ancillary to you by the Company. Any change of such capacity and/or such function by Company will not vitiate or otherwise affect the validity of this agreement. You shall be required to comply with all the policies, and guidelines of Promatics. All the policies and guidelines will be shared with you on the day of your joining.

Terms and Conditions: You shall be required to be in employment with company for at least twelve months after your joining. In case of breach of contract, no pending dues and experience certificate shall be provided by the company.

Sylpox Technologies Private Limited, Promatics House, Bahadur Road, Chennai, India.

B. Kalpana
PRINCIPAL

PRINCE SHRI VENKATESHWARA
ARTS AND SCIENCE COLLEGE
GOWRIYAKKAM, CHENNAI - 600073.

SYLPDX

Technologies

Notice of Termination: In case of unsatisfactory performance or misconduct, Company reserves the right to terminate (immediate) your services at any point of time. No certificates shall be issued in such cases. After completion of twelve months, an employee can discontinue the services but by serving a notice period of minimum 30 days.

You also understand and agree in any case serving at least 30 days notice which can be extended if required, is mandatory to ensure the proper handovers of the projects and other properties of the organization assigned during your employment in order to avoid monetary damages to the company.

Company has all the rights to challenge you in the court of law if you fail to serve 30 days notice to the organization and don't complete the relieving formalities which are required to retrieve all the confidential data, project source code and other properties assigned to you during employment to recover the damage you caused.

Perquisites/ Documentation: Scanned copies of following documents need to be sent at hr@promaticsindia.com within next 2 days after the offer is extended :-

- 1) All academic certificates (Class 10th onwards)
- 2) Degree or provisional degree in case degree not received yet
- 3) Identity & residence proof (Aadhar card or voter id card or passport or any government authorized valid id proof)
- 4) Signed copy of sent offer letter
- 5) PAN card
- 6) Experience certificate, salary slips from all the employers worked with (if any)

Please note that 3 passport size photographs candidate needs to submit on joining day and acknowledge your acceptance of this offer by submitting above said documents. Please note that your joining with us is contingent upon your furnishing to us bonafide documents and accurate information and will be null and void at the management's discretion if any fabrication is discovered at any point of time.

Regards,



Aakash Deepak

duly authorized for and on behalf of
Sylpox Technologies Private Limited

Sylpox Technologies Private Limited, Promatics House, Bahadur Road, Chennai, India.

B. Kalra
PRINCIPAL

PRINCE SHRI VENKATESHWARA
ARTS AND SCIENCE COLLEGE
GOWRIVAKKAM, CHENNAI - 600 073.



Extramarks Education India Private Limited

9th Floor, Urmia Business Park, A-95B,
Sector 13a, Noida, Gautam Budh Nagar,
Uttar Pradesh 201304

Date: 24th August, 2023

Dear Angala Parameswari,

Subject : Offer letter of employment as **Business Development Executive**.

With reference to your application and subsequent interview with us, we are pleased to offer you the position of **Business Development Executive**. Your cost to company (CTC) will be **Rs. 420,000** (Rupees Four Lakh Twenty Thousand Only) Per Annum and other terms of service shall be as per the discussion you had with us. The compensation details are as follows -

Components	Per Annum	Per Month
Basic Salary	210,000	17,500
HRA	105,000	8,750
Special Allowances	65,904	5,492
Employer's Contribution to EPF	21,600	1,800
Statutory Bonus	17,496	1,458
Total CTC Per Annum	420,000	35,000

We would expect you to join as early as possible but not later than **03-Oct-2023** at the office located at **Bangalore, Karnataka** beyond which the offer would stand withdrawn, unless a new date is mutually agreed upon, and confirmed in writing.

You are being offered the above position on the basis of authenticity of the information, preliminary documents (if any) provided/submitted by you about your education, experience etc. This offer letter (including the appointment, if made) can be withdrawn/terminated at any point in time (without any legal liability on the Company), if the information provided by you is/are found to be untrue/false.

Your services are transferable, with reasonable notice, to any location in India or overseas where the company conducts its businesses, or to any subsidiary, associate or group company whether now existing or yet to be formed. Such transfer / deputation will be according to the rules of the company in force at that time.

During the term of your employment, should you desire to leave the services of the Company, you will have to give to the Company **one month's** notice or salary in lieu thereof. Similarly, the Company shall be entitled to terminate your employment at any time by giving you **one month's** notice or salary in lieu thereof. However, the Company may terminate your employment with immediate effect by a notice in writing (without payment of salary) in the event of your misconduct, negligence, fraud, breach of terms of employment or Company policy, criminal conviction and prolonged unauthorized absence.

B. Kalpana
PRINCIPAL
PRINCE SHRI VENKATESHWARA
ARTS AND SCIENCE COLLEGE
GOWRIVAKKAM, CHENNAI-600 073.



Extramarks Education India Private Limited
9th Floor, Dimple Business Park, A-95B,
Sector 136, Noida, Gautam Buddha Nagar,
Uttar Pradesh-201304

You agree, acknowledge, and authorize the Company to carry out necessary verification, background check on you (which may be carried out by a third party) from your institution, college, previous employer etc. Should the Company receive any negative feedback during such verification, background check, the Company shall be well within its right to withdraw/terminate this offer letter (including your appointment, if made) without any legal liability on the Company.

We are confident you will find this new opportunity both challenging and rewarding. We are excited to have you on board and wish you a great career ahead!

Sincerely,

HR Department

I have been explained the terms and conditions of my employment and I have understood the same and accept them entirely. I shall join service on or before **03-Oct-2023**.

Accepted

B. Kalpane
PRINCIPAL
PRINCE SHRI VENKATESHWARA
ARTS AND SCIENCE COLLEGE
GOWRIVAKKAM, CHENNAI-600 073.

accesshealthcare™

Date: 01 Mar 2023 20:47

Employee ID: M0249156

Mr./Ms. Angel Paul Thangaraj

Assistant Client Partner - AR

Appointment Letter

Dear Angel Paul Thangaraj,

Thank you for the keen interest you have shown in our organization. Consequent to your application and the subsequent discussions you had with us, we are pleased to appoint you as **Assistant Client Partner - AR** with Access Healthcare Services Private Limited.

We appreciate your entrepreneurial instincts and welcome your decision to join this organization. We are sure that not only will you contribute in your field of expertise but also help build this organization to be a Global Player. In doing so, together we will preserve the Core Values that we stand for.

You are requested to contact **HR Team** at the following address to take on your assignment on **22 May 2023**

**Access Healthcare Private Limited (HQ), A9, First Main Road
Ambattur Industrial Estate, Chennai - 600 058. Tamil Nadu, India.**

In case you need any further clarification / assistance, please get in touch with the under signed.

Please sign and return a copy of this letter to the undersigned at the earliest.

Looking forward to your joining our "Winning Team".

With best wishes,

Yours sincerely,



Samuel S
Director - HR

**I accept this appointment and the Terms and
Conditions attached.**

Digitally Acknowledged by me on
01 Mar 2023 20:47

.....
Signature of the Candidate

Name : Angel Paul Thangaraj
Employee ID : M0249156

Access Healthcare Services Pvt. Ltd
CIN: U74220TN2011PTCO78925
Registered Office: Kocher Technology Park, SP-31A,
3rd Floor, Ambattur Industrial Estate,
Chennai - 600058. Tamil Nadu, INDIA.
Phone: +91 44 43106980/81/82,
Website: www.accesshealthcare.com

B. Kalpana
PRINCIPAL
PRINCE SHRI VENKATESHWARA
ARTS AND SCIENCE COLLEGE
GOWRIVAKKAM, CHENNAI-600 073.

Head Quarters
A9, First Main Road, Ambattur Industrial
Estate, Ambattur, Chennai - 600 058.
Tamil Nadu, INDIA.
Phone: +91 44 42176066.

accesshealthcare

Annexure I

SALARY COMPONENTS	Amount	
	Rs. PM	Rs. PA
Basic	12700.00	152400.00
House Rent Allowance	6350.00	76200.00
Conveyance Allowance	1800.00	19200.00
DA	0.00	0.00
SDA	0.00	0.00
Statutory Bonus	1995.00	23820.00
Special Allowance	5647.00	67764.00
Gross (A)	28282.00	339384.00

Benefits

Provident Fund	1800.00	21600.00
ESI	0.00	0.00
Medical Reimbursement	0.00	0.00
Retention Incentive	1058.00	12696.00
Gratuity	610.00	7320.00
Total (B)	3468.00	41616.00
Cost To Company (A+B)	31750.00	381000.00

Insurance Benefits:

a) **Floating Medical Insurance:** Access Healthcare provides a floating medical insurance coverage for expenses related to hospitalization for your and a maximum of three dependents

Default Coverage limit: Rs.100,000/- per annum

b) **Personal Accident Insurance:** This provides you with round the clock financial protection in case of an accident anywhere in India. **Coverage limit: Rs.100,000/-**

Retirement Benefits:

a) Gratuity:

This is an ex-gratia payment paid as gratitude for your continuous service, as per Payment of Gratuity Act, 1972 and is governed by the guidelines laid out by Access Healthcare.

b) Provident Fund:

Effective September 1st, 2014 - Provident Fund (PF) scheme has been amended to increase the threshold of the wages for being eligible to benefits under the Provident fund Scheme to INR 15,000/- . If your basic salary is above INR 15,000 PF contribution shall be at INR 1800 per month and if your basic salary is less than INR 15,000/- then PF shall be arrived at 12% of your gross salary (excluding HRA). Employer and Employee part of the contribution forms part of your salary structure and is payable as per Employees Provident Fund Act, 1952.

B. Kalpana
PRINCIPAL

PRINCE SHRI VENKATESHWARA
ARTS AND SCIENCE COLLEGE
GOWRIVAKKAM, CHENNAI-600 073

M0249156

Confidential

Access Healthcare Services Pvt. Ltd
CIN: U74220TN2011PTCO78925
Registered Office: Kochar Technology Park, SP-31A,
3rd Floor, Ambattur Industrial Estate,
Chennai - 600058, Tamil Nadu, INDIA.
Phone: +91 44 43108980/81/82,
Website: www.accesshealthcare.com

Head Quarters
A9, First Main Road, Ambattur Industrial
Estate, Ambattur, Chennai - 600 058,
Tamil Nadu, INDIA.
Phone: +91 44 42176066.



**SOCIAL
BEAT**
ROI Driven Digital Marketing

Dated: 29th November 2023

OFFER & APPOINTMENT LETTER

To,
Ms. Angeline Hilda

Dear Angeline Hilda,

We are glad to inform you that, upon acceptance offer, you will be of this appointed as **Video Designer** at Social Beat, Chennai as per terms and conditions discussed and agreed upon as under:

1. You are expected to join Social Beat on or before 10th December 2023, and your appointment will be effective from the date of your joining.
2. Your monthly salary and annual salary details are included as an annexure 1 to this letter. Your annual CTC will be ₹34,6,600.00 (Rupees Three Lakh Forty Six Thousand Six Hundred only) which includes an annual bonus of ₹25,000.00 (Rupees Seventy Two Thousand only) payable at the completion of a year.
3. **Induction:** You will undergo a 2-3 day induction/training in Chennai to familiarize you with the various services/solutions of Social Beat.
4. Your future increments or promotion or any other salary increase shall be based on merit/grades considering your periodic and consistent overall performance, business conditions and other parameters fixed from time to time at the discretion of the management and shall not be considered merely as a matter of right.
5. You will be on probation for a period of three months during which the leave policy will not be applicable. After successful completion of your probation, your services as a permanent Team Member will be confirmed in writing.
6. You may end your employment by giving 'Two months' notice (for confirmed Team Members) Or 30 days of notice (for Team Members on probation), or the Social Beat may terminate your employment by giving you 15 days' notice, in lieu thereof. Team Members on probation can have their service terminated by the Social Beat without any prior notice.
 1. During notice period time, you will ensure that all the assigned work has been completed / handed over to the satisfaction of the Social Beat before you are relieved. The decision on the date on which you will be relieved rests solely with Social Beat. In case you terminate

B. Kalpana
PRINCIPAL

PRINCE SHRI VENKATESHWARA
ARTS AND SCIENCE COLLEGE
GEORGIAPPAKAM, CHENNAI - 600021